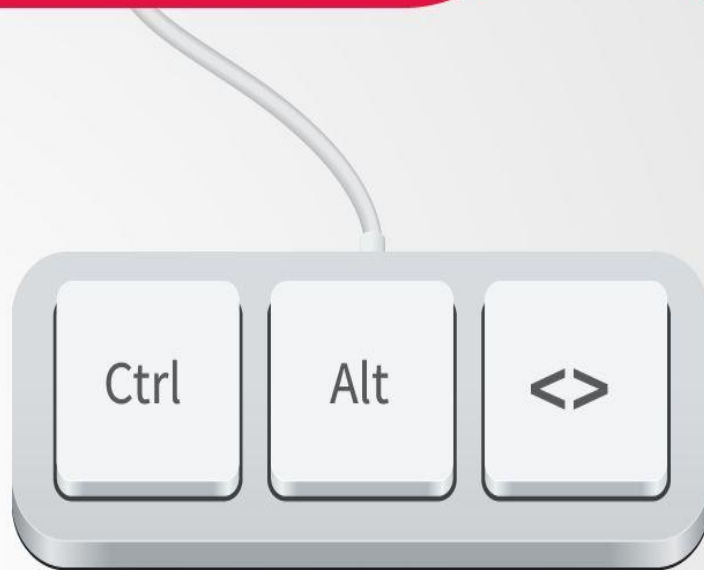


EXCITING CAREER OPPORTUNITY

SERVER ADMINISTRATOR



Send your letter and CV to career@smfb.co.tz
Deadline **27th August, 2024**

Visit
www.smfb.co.tz

Selcom Microfinance Bank Tanzania is currently looking for a confident and self-motivated individual to fill a position of Server Administrator at Head Office. This is an excellent career opportunity for experienced individuals. A competitive remuneration package will be offered in line with the salary structure of the Bank.

Responsibilities:

Plan, deploy, configure and maintain windows & linux servers, administrative responsibility for all servers in the Bank.

Execute a high quality, risk-based audits of technology infrastructure, information security, and business applications system.

Install new servers and rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, upgrades etc. in accordance with standards and project/operational requirements.

Ensuring all the necessary server configurations are clearly and properly documented and all changes in server configuration are immediately reflecting in the documentations.

Perform server administration tasks, including user/group administration, security permissions, group policies, print services, research event log warnings and errors, and resource monitoring, ensuring system architecture components work together seamlessly.

Plan and execute disaster recovery and normal recovery procedures, visual control of hardware equipment.

Recommend, schedule, and perform software and hardware upgrades, patches and reconfigurations.

To be considered for this role, you must have:

Degree in Computer Engineering, Computer Science, Information Technology or comparable qualification.

At least 3 years of professional experience in an operational IT role as Server Administrator.

Certifications in Microsoft, Linux e.g. Windows Server Fundamentals, CompTIA Server+, CompTIA N+ is required.

MCP, MCSA, CompTIA Linux+ etc. certification will be added advantage.

Server administration (modern MS Windows & Linux server (hardware, operating system, MS Office, network connections), patch management, scripting, user administration.

Working knowledge of virtualization, Hyper-V, VMware or equivalent.

Knowledge of Windows Active Directory environment, GPO, DNS and DHCP.

Problem solving, analytical and process oriented.

Disciplined approach towards daily operations and documentation.

Fluent in English and Kiswahili

Basic knowledge of network and routing protocols.

Application:

Application should be lodged by way of sending a cover letter, copies of academic certificates and CV to the Human Resources Department through career@smfb.co.tz latest date for application is 27th August, 2024.

Selcom Microfinance Bank Tanzania is an equal opportunities employer