



## **1. EIT SUPERVISOR**

**Location:** Tanzania

**Deadline:** 05/09/2024

### **Job Description**

#### **MISSION AND JOB DIMENSION:**

- The Construction Supervisor EIT (Electrical, Instrument and Telecommunications Systems) is responsible supervising the day-to-day construction activities of the EPcmC staff & CONTRACTORS for the installation and commissioning of electrical, instrumentation, telecom's infrastructure, and security systems within the AGI, MST facilities and along the pipeline.
- They will ensure the work is carried out using safe working practices and is completed in accordance with the project codes, standards, drawings, and specifications.
- The EITS Supervisor will be responsible for the supervision of the EITS construction team across the package work scopes allocated to their areas.

#### **ACTIVITIES:**

- To supervise the EITS scopes within the allocated LOTs of the Pipeline, AGI, and MST area packages
- To support and promote on-the-job training and coaching to local content personnel, liaising either directly or indirectly with training providers to ensure training is provided and performance monitoring of such.
- Directly supporting the EPcmC staff & the CONTRACTORS ensuring delivery of the Pipeline and associated AGI, MST facilities and EITS infrastructure are on-time and to budget.
- Implement, use, and communicate safe work practices on and off the project sites
- Co-ordinating Daily Reporting requirements for the EITS Installations

- Participate in the review of project schedules with the Project Management team
- Ensuring CONTRACTORS, local partners and local contractors receive and understand instructions and guidance enabling them to execute their obligations and deliverables as per the contract scopes.
- Identify conflicts in construction interfaces and communicate them to project team for resolution
- Conduct regular inspections of the works in progress to ensure conformance and build integrity
- Providing instruction and supervision to junior field engineers on day-to-day work scope execution
- Participate in constructability and technical design reviews to identify any opportunities for optimisation to improve construction execution efforts and delivery
- Interface with project preservation team to ensure EITS modules, skids and equipment are being correctly stored and monitored for preservation integrity
- Interface with AGI, Pipeline and MST Superintendents to ensure the delineation of battery limit scopes are clearly communicated and understood by all stakeholders.
- monitor SAT's and ensure the test reports are verified and endorsed by the relevant authorities/SME
- Monitoring of ITP inspection surveillance and hold points by the designated personnel.
- coordination of system and subsystem completion for testing and commissioning readiness
- Work within a multi-cultural business framework and provide ethical and compliant support.
- Mentor exemplary behaviour regarding HSE, Ethics and Company "Code of Conduct" policy.

### **CONTEXT AND ENVIRONMENT:**

- The EACOP project includes a 1445km 24in oil export pipeline, 8 above ground facilities and a series of main line block valves and trace heating stations, and a green field marine terminal with an export jetty. 150km of feeder lines from Upstream facilities will tie-in to the EACOP project. The EACOP Project will be the largest privately led with Government participation transnational infrastructure project ever undertaken in East African region. The project overall tonnage is estimated at 500,000t of material and equipment.
- Behind the numerous technical (the longest electrically heat traced pipeline in the world), environmental and social challenges faced by the project, the Governments of

Uganda and Tanzania agreed to develop EACOP in a fast-track mode. The project is aims for a Ready for Start-up (RFSU) schedule 39 months after FID.

- The Project context is complex with numerous Contractor and Package Manager interfaces within the Integrated Project Team, three partners, development in two countries new to oil development (Uganda and Tanzania), and the need for project development in accordance external financing requirements.
- The field-based positions are located at Contractor Accommodation camp & offices at Contractor Main Camp and Pipe yard locations in Tanzania. Position is on an 8x2 rotation, 6 workdays per week, 10-hour workdays involving routine monitoring at Contractor work sites within the area of responsibility.

### **ACCOUNTABILITY:**

- Ensure compliance with Tanzanian rules, regulations, shareholder and governmental agreements, and standards relevant to project activities and project implementation in compliance with requirements in construction deliverables and site activities.
- Ensure compliance with project requirements and regulatory frame in pipeline construction related activities.
- Supporting and coordination EACOP project teams processes.

### **QUALIFICATIONS AND EXPERIENCES REQUIRED:**

- Degree qualification (BS) in electrical/instrumentation/telecom's engineering or other Company agreed applicable discipline qualifications that support the construction management, execution, and commissioning of the EITS scopes within the onshore pipeline and related AGI and MST facilities packages
- A minimum of 8 years of E&I construction experience working in the Oil & Gas sectors.
- 5 years of E&I experience working within a cross-functional oil & gas pipeline project team supporting; electrical engineering, interface, construction, completions, and commissioning readiness.
- Experience working with and analysing construction data to create accurate reporting KPI's and progress status back to the project management team

### **REQUIRED COMPETENCIES:**

- Competency and proven experience within equivalent proprietary management systems and associated desktop applications for project delivery

- Competency within industry applications such as Assure, OMIE, Aconex, SharePoint, Adobe, MS Office, Word, Excel, PowerPoint, Visio
- Demonstrated knowledge of compliance, risk controls and site HSE requirements
- Understanding of critical path and key milestones within the construction planning programs
- General knowledge of codes and standards such as ISO, IEC, NFPA,
- knowledge and experience working on HV/MV power systems, MCC, sub-stations installations
- knowledge and experience working on instrumentation controls, ICSS, SCADA installations
- knowledge and experience working on telecoms, fibre, backbone, and CCTV network installations
- Comprehensive knowledge and experience with LOTO and electrical isolation procedures
- Demonstrated knowledge of system/sub-systems testing, commissioning and completions management
- A high focus on identifying and meeting the key project deliverables and objectives.
- Demonstrated proficiency in the interpretation of engineering drawings, plans and specifications
- Demonstrated communication skills including the ability to articulate E&I construction concerns and solutions with teams consisting of individuals with various technical and educational backgrounds.
- Previous experience working with multicultural contractors' and reporting their performance.
- Staff management experience (knowledge of mentoring and motivation techniques)
- Autonomous, self-motivated, and flexible with the ability to adapt quickly to change or shifting priorities.

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## **2. Local Content Contract Strategies Lead**

Postuler maintenanant

Emplacement: Tanzania

**www.ajiranasi.com**

Date limite: 09/09/2024

## **Description du poste**

### **MISSIONS / JOB DIMENSIONS:**

\* The East African Crude Oil Pipeline (EACOP) project is a major regional infrastructure project (Capex: 3.6 G\$, OPEX:>2.5G\$ over 25 years) between Uganda and Tanzania coast, opening a new value corridor between the two countries. The EACOP project development comprises of the detailed engineering, construction, operation and maintenance of the corresponding facilities.

\* Uganda & Tanzania regulations emphasizes the national/local content expectations and requirements from both governments. In both countries, national/local content requirements are articulated around three main poles:

1. Employment & training of Ugandan/Tanzanian citizens to ensure minimum percentages of national citizens along HR organization (EACOP and contractors),
2. Procurement of local goods & services with some reserved contracts for Ugandan/Tanzanian parties (e.g. transportation, security, fuel supply, land surveying, civil works, etc.) and advertising bidding process to allow local suppliers to compete,
3. Proposal for technology transfer & capacity building in order to promote sustainable economic development and national industrialization. National/local content obligations are embedded in call for tenders and are part of evaluation criteria of the main contractors (TIER 1).

\* The main missions of the job holder are:

- Lead the "Contract operations" required to achieve EACOP's project Local Content Plan objectives, in line with Local Content regulatory requirements.
- Related topics: Contract & procurement I Local supply chain development / Local Content / In Country Value.

\* The Job holder will perform its activities for both National Content In Uganda and Local Content in Tanzania

\* The job holder shall undertake all activities she/he is responsible for, or involved in, with the highest level of consideration for HSE risk management, protecting human health, respecting communities and conserving the environment.

\* She/he will promote safety and environment awareness / conscientiousness at all levels through an exemplary and pro-active attitude towards the Project team, the Contractor / Subcontractor / Vendor Team and with all stakeholders.

\* The job holder is also accountable for demonstrating an exemplary behaviour with regard to H3SE rules & requirements and for ensuring that H3SE requirements are duly implemented within his area of responsibility.

\* The job holder reports to the Project National/Local Content Manager.

### **ACTIVITIES:**

For the In-country tendering activities:

- For each Expression of Interest, Pre-Qualification Questionnaire and Call for Tenders, as required: Integrate Local content requirements (ITT, Local Content exhibits, ..) I Evaluate bidders' proposals I Conduct clarifications/ Validate final proposals I Attend when required EACOP Contract Committees [Ensures integration of Contractors' validated LC Plan in Contracts
- For all EACOP contracts: evaluate Local content potential, integrate specific LC requirements.
- For EACOP's major contracts (TIER 1): Follow up & monitor contractors LC performance during Contract execution (monthly meetings, site visits) / Ensure Local content is cascaded down the supply chain / Produce, as necessary , tools to support and enhance local content within the supply I chain such as guidelines
- For all EACOP contracts: review and coordinate all Local Content and Procurement plan overall and yearly submission.
- Lead the development, update, coordination, monitoring and implementation of the EACOP National Content Management Plan and LC Plan section related to the Procurement of Goods & Services / Procurement plan.
- Assist as required the EACOP local content manager (preparing reports, drafting presentations and/or communications.

### **CONTEXT AND ENVIRONMENT:**

\* The EACOP project includes a 1445km 24in oil export pipeline, 8 above ground facilities, a green field marine terminal with an export jetty and a series of 60 main line block valves and +20 trace heating stations. 150km of feeder lines from Upstream facilities will tie-in to the EACOP project. The Pipeline project will be the largest privately led with Government participation transnational infrastructure project ever undertaken in East African region. The project overall tonnage is estimated at 500,000t of material and equipment;

\* Behind the numerous technical (the longest electrically heat traced pipeline in the world), environmental and social challenges faced by the project, Government of Uganda and Government of Tanzania agreed to develop EACOP project in a fast track mode. The project is aiming at a Ready For Start-up (RFSU) schedule not later than 39 months after FID.

\* The context is complex with numerous stakeholders, environmental and societal / local content stakes, three partners, two involved countries new to oil development (Uganda and

Tanzania), and the need for project development in accordance with IFC standards to secure the necessary financing.

\* In the current context of low oil price the project needs to be developed with low CAPEX & OPEX to support the development economics and enable FID while maintaining the technical quality of the installations, with high H3SE requirements and focus.

\* The Local Content Contracts strategy Lead will have to take into account the following context and environment in his activities.

- Local Content development is key for both country's development, to satisfy Authorities and local communities' expectations, Total code of conducts and consequently for EACOP, its social license to build and operate.
- Project status close to FiD implying fast growing in-country activities.
- Lack of detailed information on Tanzania and Uganda industrial capabilities Fast changing environment

\* Job Location : The position is based in Dar Es Salam (Tanzania) with potential trips to and contacts with TEPU offices            Uganda.

#### **ACCOUNTABILITIES:**

- Accountable to implement, secure and monitor EACOP's Local Content commitments through efficient C&P documents, process, coordination and communication, in line with Tanzanian Local Content regulations, with EACOP's C&P manager, LC Manager and Local Content requirements and recommendations.
- Develop good working relations and cooperation, with the latter, with "Capacity Building lead" to align local content requirements with project capacity building plan, and with "Local industrialization support officer", to challenge bidders, contractors and subcontractors local content proposals and contribution.

#### **QUALIFICATIONS AND EXPERIENCE REQUIRED:**

- Master's degree in Business Administration or equivalent
- Professional Experience (years): minimum 8 years of relevant professional experience.
- Fluency in English.
- Proficiency in Outlook, Excell Powerpoint and Word. Access is a plus.
- Experienced in contract & procurement and exposure to Total contract and procurement processes

- Analytical mind-set, rigorous, pro-active, autonomous

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### **3. Senior Contract Engineer (Field Operations support)**

Location: Tanzania

Deadline: 08/09/2024

#### **Job Description**

#### **POSITION IN THE ORGANISATION:**

\* Hierarchical relationship: Reporting to the Project Contracts and Procurement Manager (the C&P Manager)

#### **MISSIONS:**

\* To procure and administer service contracts, spare parts, materials and consumables required to support the activities of EACOP's Field Operations activities in relation to the Project.

#### **ACTIVITIES:**

\* The main activities will be:

- Pre-qualification: To work in collaboration with the technical personnel to prepare and issue suitable documentation to enable a bid list to be formulated.
- ITT Preparation: To compile ITT documentation with the necessary commercial/contractual input from the relevant personnel.
- Bid Analysis: To compile and analyse the documentation required to objectively award the contracts; and to negotiate with the nominated contractors' representatives.
- Contract Administration: To provide ongoing support to the relevant technical personnel with the administration of the contract and any required changes.
- Documentation: To establish the necessary systems and contracts to comply with project procedures and management requirements.

\* The activities will be carried out, as a minimum, in relation to the following types of contracts:

#### **\* PARTS**

- Initial Stocking (Service Contract)
- Spare Parts (materials)

#### **\* CONSUMABLES / LUBRICANTS**



- Diesel Supply
- Nitrogen Supply
- Laboratory Reagents
- Lubricants
- Chemicals
- Consumables

**CONTEXT AND ENVIRONMENT:**

\* The role will be based in Dar es Salaam Tanzania

**OBSERVATIONS:**

\* A minimum of 5 years previous experience in a similar project, industry and role is required.

**QUALIFICATIONS AND EXPERIENCE REQUIRED:**

- Experienced contract / procurement engineer with relevant industry experience including services contracts, and purchase orders for materials, spares and consumables.
- Previous experience of TotalEnergies' forms of contracts would be an advantage.
- High degree of fluency in English (speaking and writing).

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## **4. Project - HR & TAS Coordinator**

Location: Tanzania

Deadline: 12/09/2024

### **Job Description**

**ACTIVITIES:**

- Support in all aspects of the purchase and supply of goods and services for the Client's Project as assigned

- Ensure proper execution of the contracting process, specifically the launch and follow-up of calls for candidate proposals through to the point of contract award and execution for Technical Assistance Services (TAS) contracts
- Assistance to the service requester and human resources team for all contractual questions related to the management of TAS and other contracts
- Define and maintain the reporting for the status of current TAS and other contracts
- HR and administration coordinator for all reporting activities for HR and TAS contracts at Project Level
- Report on status of mobilization using tracking tool.

### **CONTEXT AND ENVIRONMENT:**

\* The job holder takes direction from the PCM, and works closely with the Project Team (including C&P Department) and the Branches as it relates to sourcing technical assistance and other contractors. Timely identification of suitable candidates is essential to the project's success, as is the more general requirement for the effective administration of contracts. The nature of the duties requires a person with a high degree of business ethics as there will be confidential information handled daily. The job holder is also accountable for demonstrating exemplary behavior with regard to HSE rules & requirements and for implementing and controlling HSE rules for all planning related activities. The job holder is accountable for coordinating and monitoring and performance of the full mobilization process of personnel, this from the advertising of the role and request made to TAS agencies up to the actual mobilization at EACOP. This means job holder is to expedite and follow up with all departments to ensure that each step of mobilization are not suffering any delays (issuance of Job description, TSPR, CFT, interviews, scoring, fit to work, work permit, etc.) .

### **ACCOUNTABILITIES:**

TAS/HR Administration

- Work with service requestors to complete and issue service requests to approved TAS providers
- Review proposals and support the service requestor to short list candidates
- Schedule interviews between the candidates and service applicants as required and track interview records
- Issue Routing Slip/RTA and follow up to confirm all required signatures for approval are in place
- Ensure good administration and filing of approval and contractual documents

- The job holder is accountable for coordinating and monitoring and performance of the full mobilization process of personnel, this from the advertising of the role and request made to TAS agencies up to the actual mobilization at EACOP. This means job holder is to expedite and follow up with all departments to ensure that each step of mobilization are not suffering any delays (issuance of Job description, TSPR, CFT, interviews, scoring, fit to work, work permit, etc.) .

### **QUALIFICATIONS AND REQUIRED EXPERIENCE:**

- Professional experience: experience in contracts administration in an HR related position. A suitable candidate without direct experience will be considered and can be trained internally.
- Technical skills: Organization, communication, reporting, documentation management and Office 365 skills are essential. Specific expertise in working with Excel, PowerPoint, Word documents is mandatory. HR background is required.
- Behavioral competencies: Ability to work in a multi-cultural and fast moving business setting, with excellent interpersonal and communication skills are essential. Job holder must be resilient and able to work under pressure.
- Fluent in English: speaking, writing

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