

WE ARE HIRING

Grant Thornton is one of the world's leading organizations of independent assurance, tax and advisory firm. We are made up of over 56,000 people in over 140 countries. We are looking for a dynamic, enthusiastic and qualified Senior Associates for our Tanzanian office to be part of a team in our Business Process Solutions (BPS) unit.

VACANCY TITLE: TWO SENIOR ASSOCIATES

Overall role

The overall objective of the role is to drive the BPS unit in meeting clients' needs in outsourced accounting and payroll services.

Essential duties and responsibilities:

- Carry out all assignments in accordance with the Firm's standards, procedures and methodologies, while conforming to agreed time and money budgets.
- Assist the Managers, Directors and Partners in delivering services to clients in diversified sectors.
- Develop and maintain good client relationship.
- Keep abreast with technical developments in the profession and the country, in order to anticipate client needs, and offer value added and practical business solutions.
- Continuously seek ways to develop innovative practical solutions to clients' issues/concerns and also provide best practices.
- Prepare supplier and payroll related payment schedules.
- Maintain client books of accounts and prepare monthly management accounts.
- Perform monthly bank, customer, supplier and general ledger reconciliation.
- File payroll statutory returns.
- Prepare annual Financial Statements according to IFRS and local regulations.
- File monthly VAT and withholding tax returns
- Ensure every client's details comply with the firm's standards

Skills and Abilities

The ideal candidate must:

- Be able to effectively support all aspects of engagement delivery end-to-end.
- Be a fast learner and analytical thinker.
- Excellent business writing skills.
- Experience working in a complex, fast moving environment.
- Able to work effectively with minimal supervision.

Qualifications and experience:

Bachelor's degree in Accounting, Finance or other related fields.

- 3 - 4 Years Experience
- CPA /ACCA will be an added advantage
- Good understanding of Tanzanian Tax regulations (Income Tax and VAT) and Labour laws.
- Knowledge and experience in accounting applications like Tally, QuickBooks, Xero, SAGE, etc.
- Work experience from a professional consulting or audit firm will be an added advantage

We offer:

- A fantastic opportunity to work in an exciting professional services firm.
- Continuous learning and development.
- Exposure to multi-disciplinary client service teams

Remuneration: Our remuneration packages are designed to attract and retain the best people as part of our team. We offer salary which is commensurate to each candidate's level of qualification, experience, and competence for the role. Applicants should send their CVs and cover letter to recruitment@tz.gt.com by August 27, 2024.

Only shortlisted candidates will be contacted

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VACANCY TITLE: ASSOCIATE

Overall role

The overall objective of the role is to drive the BPS unit in meeting clients' needs in outsourced accounting and payroll services.

Essential duties and responsibilities:

Client Service and Interaction:

- Post clients' accounting information accurately, including payment vouchers, cheques, supplier invoices, bank and cash book entries, and general ledger journals.
- Validate and reconcile records example bank reconciliation, VAT return details with appropriate supporting details.
- File client returns and ensure timely remittance of statutory payments.
- Process ETR's for approved invoices and ensure proper filing according to established guidelines.
- Ensure accurate and organized filing of client documents, making them easily traceable when needed.
- Prepare relevant and accurate data for reports such as management accounts and journal entries.
- Understand and maintain high standards of client service in accordance with established guidelines.
- Maintain client confidentiality and handle sensitive engagements as per firm policies

Skills and Abilities

The ideal candidate must:

- Be able to effectively support all aspects of engagement delivery end-to-end.
- Be a fast learner and analytical thinker.
- Excellent business writing skills.
- Experience working in a complex, fast moving environment.
- Able to work effectively with minimal supervision.

Qualifications and experience:

Bachelor's degree in Accounting, Finance or other related fields.

- 2 - 3 Years Experience
- CPA /ACCA will be an added advantage
- Good understanding of Tanzanian Tax regulations (Income Tax and VAT) and Labour laws.
- Knowledge and experience in accounting applications like Tally, QuickBooks, Xero, SAGE, etc.
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