

# THE UNITED REPUBLIC OF TANZANIA

## MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY



### UNIVERSITY OF DAR ES SALAAM



## MKWAWA UNIVERSITY COLLEGE OF EDUCATION

**Ref. No.:** BA.149/303/01/22

**Date:** 22<sup>nd</sup> August, 2024

### **EMPLOYMENT OPPORTUNITIES**

The Mkwawa University College of Education is a Constituent College of the University of Dar es Salaam in Iringa, Tanzania. The College was established in 2005 following the upgrading of the former Mkwawa High School. The Management of Mkwawa University College of Education (MUCE) invites job applications from suitably qualified Tanzanians to fill the following Academic vacant posts on Permanent and Pensionable terms as mentioned below:

#### **1. FACULTY OF SCIENCE**

##### **1.1 Tutorial Assistant - Biology (1 post)**

##### **1.1.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practical;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.1.2 Qualifications:**

Must be a holder of Bachelor degree in one of the following: Bachelor of Science in Botanical Sciences, Bachelor of Science in Applied Zoology, Bachelor of Science in Molecular Biology and Biotechnology, Bachelor of Science in Forestry, Bachelor of Science in Food Science and Technology, Bachelor of Science with Education or Bachelor of Education in Science with a G.P.A of not less than 3.8 out of 5.0 from a recognized University

### **1.2.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.2. Tutorial Assistant - Chemistry (1 post)**

### **1.2.1. Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practical;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.2.2. Qualifications**

Must be a holder of Bachelor degree in one of the following: Bachelor of Science in Chemistry, Bachelor of Science with Education or Bachelor of Education in Science with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.2.3. Remuneration:** Salary Scale: PUTS 1.1

## **1.3 Tutorial Assistant - Physics (1 post)**

### **1.3.1 Duties and Responsibilities;**

- i) To Undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practical;
- iv) To assist in research, consultancy and other public services;

- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **1.3.2 Qualifications:**

Must be a holder of Bachelor degree in one of the following: Bachelor of Science with Education, Bachelor of Education in Science, Bachelor of Science in Physics or Bachelor of Science in Electronics with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **1.3.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.4 Tutorial Assistant – Computer Science (2 Posts)**

### **1.4.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities

### **1.4.2 Qualifications**

Must be a holder of Bachelor degree in one of the following: Bachelor of Science in computer Science, Bachelor of Science in Computer Engineering, Bachelor of Science in Information Technology, Bachelor of Science in Telecommunication Engineering or Bachelor of Science with Education with a GPA of at least 3.8 from a recognized university.

### **1.4.3 Remuneration:** Salary Scale: PUTS 1.1

## **1.5 Assistant Lecturer – Chemistry (1 Post)**

### **1.5.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **1.5.2 Qualifications:**

Holder of Masters of Science in Chemistry or Master of Science in Chemical Engineering with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **1.5.3 Remuneration:** Salary Scale PUTS 2.1

## **1.6 Assistant Lecturer – Mathematics (2 post)**

### **1.6.1. Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and

- viii) To perform any other duties that may be assigned by the relevant authorities.

**1.6.2. Qualifications:**

Should be a holder of one of the following: Master of Science in Mathematics, Master of Science in Mathematical Modelling or Master of Science in Applied Mathematics and Computational Sciences from a recognized University with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

**1.6.3. Remuneration:** Salary Scale PUTS 2.1

**1.7. Assistant Lecturer – Business Administration and Entrepreneurship (1 post)**

**1.7.1. Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

**1.7.2. Qualifications:**

Holder of Masters of Business Administration with at least a GPA of 4.0 out of 5.0. In addition the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

**1.7.3. Remuneration:** Salary Scale PUTS 2.1

## **2 FACULTY OF EDUCATION**

### **2.1 Tutorial Assistant – Computer Literacy (1 Post)**

#### **2.1.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical's training;
- iii) To conduct tutorials, seminars and practical's;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

#### **2.1.2 Qualifications**

The applicant must be a holder of a Bachelor of Science with Education (BSc. Education) majoring in Informatics/Computer Science, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

#### **2.1.2 Remuneration:** Salary Scale PUTS 1.1

### **2.2 Tutorial Assistant - Early Childhood Education (1 Post)**

#### **2.2.1. Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **2.2.2. Qualifications**

The applicant must be a holder of Bachelor of Education in Early Childhood Education (ECE) with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

**2.2.3. Remuneration:** Salary Scale PUTS 1.1

## **2.3 Tutorial Assistant – Special Needs Education (1 Post)**

### **2.3.1. Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **2.3.2. Qualifications**

The applicant must be a holder of a Bachelor degree in Special Needs Education majoring in any category of disability (e.g. visual impairment, hearing impairment, etc.), with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

**2.3.3. Remuneration:** Salary Scale PUTS 1.1

## **2.4 Tutorial Assistant – Principles of Education (1 Post)**

### **2.4.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

## **2.4.2 Qualifications**

The applicant must be a holder of a Bachelor of Education in Arts or Bachelor of Education in Science, with a minimum G.P.A. of 3.8 out of 5.0, obtained from a recognized university.

## **2.4.3 Remuneration:** Salary Scale PUTS 1.1

## **2.5 Tutorial Assistant – Philosophy of Education (1 Post)**

### **2.5.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogy for those who had none before;
- ii) To understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) To conduct tutorials, seminars and practicals;
- iv) To assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) To perform any other duties that may be assigned by the relevant authorities.

### **2.5.2 Qualifications**

The applicant must be a holder of a Bachelor of Education in Arts or Bachelor of Education in Science, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

## **2.5.3 Remuneration:** Salary Scale PUTS 1.1

## **2.6 Assistant Lecturer – French Teaching Methods (1 Post)**

### **2.6.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and



- viii) To perform any other duties that may be assigned by the relevant authorities.

### **2.6.2 Qualifications:**

The applicant must be a holder of a Master of Arts with Education or Master of Education majoring in French teaching with a minimum G.P.A of 4.0 out of 5.0 obtained from a recognized university. The applicant must also be a holder of a Bachelor of Arts with Education/Bachelor of Education majoring in French as a teaching subject, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **2.6.3 Remuneration:** Salary Scale PUTS 2.1

## **2.7 Assistant Lecturer – Geography Teaching Methods (1 Post)**

### **2.7.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **2.7.2 Qualifications:**

The applicant must be a holder of a Master of Arts with Education or Master of Education majoring in Geography teaching, with a minimum G.P.A of 4.0 out of 5.0 obtained from a recognized university. The applicant must also be a holder of a Bachelor of Arts with Education/Bachelor of Science with Education/Bachelor of Education majoring in Geography as a teaching subject, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **2.7.3 Remuneration:** Salary Scale PUTS 2.1

## **2.8 Assistant Lecturer – Educational Management and Administration (1 Post)**

### **2.8.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **2.8.2 Qualifications:**

The applicant must be a holder of a Master of Arts with Education or Master of Education majoring in Educational Management and Administration, or any related Field with a minimum G.P.A of 4.0 out of 5.0 obtained from a recognized university. The applicant must also be a holder of a Bachelor of Education in Arts or Science with interest in Educational Management and Administration, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **2.8.3 Remuneration:** Salary Scale PUTS 2.1

## **2.9 Assistant Lecturer – Comparative Education (1 Post)**

### **2.9.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate Programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;

- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **2.9.2 Qualifications:**

The applicant must be a holder of a Master of Arts with Education or Master of Science with Education or Master of Education majoring in Comparative Education, with a minimum G.P.A of 4.0 out of 5.0 obtained from a recognized university. The applicant must also be a holder of a Bachelor of Education in Arts or Science, with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

### **2.9.3 Remuneration:** Salary Scale PUTS 2.1

## **3. FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

### **3.1 Tutorial Assistant – Kiswahili (1 post)**

#### **3.1.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

#### **3.1.2 Qualifications**

The applicant must be a holder of a Bachelor of Arts in Education (Kiswahili) or Bachelor of Arts with Education (having Kiswahili as one of the teaching subjects) with a minimum G.P.A. of 3.8 out of 5.0 obtained from a recognized university.

#### **3.1.3 Remuneration:** Salary Scale PUTS 1.1

### **3.2 Tutorial Assistant – Communication Skills (1 post)**

#### **3.2.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **3.2.2 Qualifications**

Must be a holder of Bachelor of Arts in Education (Linguistics) or Bachelor of Arts with Education (having Linguistics as one of the teaching subjects) or Bachelor of language studies (having English or Linguistics as one of the teaching subjects), or Bachelor of Arts in communication studies with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **3.2.3 Remuneration:** Salary Scale: PUTS 1.1

## **3.3 Tutorial Assistant – History (1 post)**

### **3.3.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **3.3.2 Qualifications**

Must be a holder of Bachelor of Arts with Education (History as one of the teaching subjects) or Bachelor of Arts in Education (History as a teaching subject) with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **3.3.3 Remuneration:** Salary Scale: PUTS 1.1

### **3.4 Tutorial Assistant – Political Science (1 post)**

#### **3.4.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

#### **3.4.2 Qualifications**

Must be a holder of Bachelor of Arts with Education (Political Science as one of the teaching subjects), Bachelor of Arts in Education (Political Science as a teaching subject), or Bachelor of Arts in Political Science and Public administration with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

#### **3.4.3 Remuneration:** Salary Scale: PUTS 1.1

### **3.5 Tutorial Assistant – Geomatics (1 post)**

#### **3.5.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

#### **3.5.2 Qualifications**

Must be a holder of Bachelor of Arts/Science in Geomatics or any other related fields with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

**3.5.3 Remuneration:** Salary Scale: PUTS 1.1

**3.6 Assistant Lecturer – Kiswahili Fasihi (1 Post)**

**3.6.1 Duties and responsibilities;**

- i) To undergo an induction, course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

**3.6.2 Qualifications:**

Holder of Master of Arts in Kiswahili Isimu with at least a GPA of 4.0 out of 5.0. In additional the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree in the same field and be assessed as potentially good academically. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

**3.6.3 Remuneration:** Salary Scale PUTS 2.1

**3.7 Assistant Lecturer – Development Studies (1 Post)**

**3.7.1 Duties and responsibilities;**

- i) To undergo an induction, course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;

- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

### **3.7.2 Qualifications:**

Holder of Master of Arts in Development Studies, Master of Arts in Community Development, Master of Arts in Sociology, Master of Arts in Anthropology with at least a GPA of 4.0 out of 5.0. In addition, the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree in the same field and be assessed as potentially good academically. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **3.7.3 Remuneration:** Salary Scale PUTS 2.1

## **3.8 Assistant Lecturer – Financial Economics (1 Post)**

### **3.8.1 Duties and responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

### **3.8.2 Qualifications:**

Holder of Master of Arts/Science in Economics or related fields specialized in Corporate Finance or Financial Economics with at least a GPA of 4.0 out of 5.0. In additional the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree in the same field and be assessed as potentially good academically. The applicant should have a

consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **3.8.3 Remuneration:** Salary Scale PUTS 2.1

## **3.9 Assistant Lecturer – Public Sector (1 Post)**

### **3.9.1 Duties and responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practicals for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authority.

### **3.9.2 Qualifications:**

Holder of Master of Arts/Science in Economics or related fields specialized in Public Finance or Public Policy with at least a GPA of 4.0 out of 5.0. In additional the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree in the same field and be assessed as potentially good academically. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **3.9.3 Remuneration:** Salary Scale PUTS 2.1

## **MODE OF APPLICATION**

Interested candidates should apply in confidence, enclosing certified copies of academic certificates, transcripts/testimonials, and detailed CV with addresses of two referees. Applications should reach the undersigned within two weeks from the date of this advertisement.

### **Note:**



- i) All applicants must be Citizens of Tanzania generally with an age not above 45 years of age except for those who are in Public Service;
- ii) **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii) Applicants employed in the Public Service must channel their application letters through their respective employers. Applicants who will not comply to such status will lead to automatic disqualification;
- iv) Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU);
- v) The National Examination Council of Tanzania (NECTA) should verify certificates from foreign examination bodies for Ordinary or Advanced level education;
- vi) Candidates with unclassified degrees should attach an official GPA count from the respective University;
- vii) Applicants who were once employed in the public service should state the organization they worked with and why they were terminated from the public service;
- viii) A signed application letter should be written in English and Addressed to the **Deputy Principal – Planning, Finance and Administration, Mkwawa University College of Education, P.O. Box 2513, Iringa.**
- ix) Deadline for application is 3<sup>rd</sup> September, 2024;
- x) Only shortlisted candidates will be informed on the date of interview and;
- xi) Presentation of forged certificates and other information will necessitate to legal action.
- xii) Applicants for Assistant Lecturers posts should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

**NOTE:** All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, click 'Recruitment Portal').