



Call for Intern

Qualifications

● Applicants must hold Bachelors Degree from a recognized higher learning institution

● Must have knowledge and understanding in data protection and privacy

Send Your CV

✉ recruit@tppa.co.tz



Deadline: 24th June 2024



Tanzania Privacy Professionals Association

PAID INTERNSHIP OPPORTUNITY TANZANIA PRIVACY PROFESSIONALS' ASSOCIATION (TPPA)		
<p>TPPA is an organization registered as a company limited by guarantee in Tanzania with the vision of becoming a vibrant privacy professionals' community for learning, research, instructing and championing for best privacy practices. It also serves a platform of knowledge exchange for members on privacy and data protection in Tanzania.</p> <p>TPPA is in search of a dedicated, self driven and motivated intern to carry out the outlined functions in order to enable it to reach its goals.</p>		
1.	Responsibilities of the Intern.	<ul style="list-style-type: none"> • Developing and preparing posters, news brief, articles and updates on privacy and data protection, as will be guided by the Management. • Managing the TPPA's social media pages and ensuring that they are always updated with new contents for Member's use. • Drafting letter and e-mail correspondence as part of engagement with TPPA's stakeholders as may be directed by the Management. • Making follow-ups on correspondence and information with TPPA's stakeholders and regulator. • Making follow-ups on things that needs special attention of TPPA • Increase the visibility of TPPA through social media engagement and other outreach programs. • Developing calender of events for TPPA in consultation with the Management and coordination of preparation of the said events. • Any other tasks as may be assigned by the Management.
2.	Qualifications	<p>Education:</p> <ul style="list-style-type: none"> • Applicants must hold Bachelors Degree from a recognized higher learning institution; • Must have knowledge and understanding in data protection and privacy.

		<p>Skills:</p> <ul style="list-style-type: none"> • Good oral and written communications skills. • Well demonstrated research abilities and interest • Internet proficiency and ability to work virtually. • Proficiency in MS Office (Word, Excel, and PowerPoint) is required. • Written and spoken proficiency in English and Swahili languages. • Time management skills. • Ability to work independently with minimum supervision. • Detailed-oriented and multitasking skills.
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NOTE:

(a) The Deadline for receiving the applications will be on **Monday, 24th June 2024**.

(b) All interested applicants should submit their CVs electronically through recruit@tpa.co.tz.

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