

## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Laboratory Technician (1 Post)  
**Reports To:** TB Laboratory Manager  
**Work Station:** Bagamoyo  
**Apply By:** 25<sup>th</sup> June 2024

### Institute Overview

**Ifakara Health Institute (IHI)** is a leading research organization in Africa with a strong track record in developing, testing and validating innovations for health. Driven by a core strategic mandate for research, training and services, the Institute's work now spans a wide spectrum, covering biomedical and ecological sciences, intervention studies, health-systems research and policy translation.

### Position Summary

The **Ifakara Health Institute** is looking for a qualified **Laboratory Technician** to join the VPM1002 project. He/she will be responsible for performing various experimental laboratory tests in the TB laboratory and Immunology sections. The role includes preparing and analyzing samples, operating laboratory equipment, maintaining records, and ensuring safety and quality standards compliance.

### Duties and Responsibilities

- Performing routine and experimental laboratory tests - mainly in the fields of TB laboratory, Immunology, Molecular Biology and Microbiology according to standard operating procedures (SOPs), GCLP and the study protocol in order to produce reliable and precise data for scientific investigations.
- Adhering strictly to safety and hygiene instructions to prevent accidents and exposure to hazardous material.
- Preparation, incubation and extraction of cells from QFT samples.
- Preparing and carrying out studies involving laboratory techniques.
- Reviewing of laboratory standard operating procedures (SOPs).
- Maintaining adequate inventory of laboratory supplies and equipment for day-to-day operation.
- Ensuring precise recording of test results and procedures required to maintain the quality of the laboratory service.
- Carrying out quality control on test procedures according to established laboratory procedures.
- Carrying out maintenance and quality control of laboratory equipment.
- Preparing and storing clinical specimens according to established standard procedures.
- Carrying out or supervising reagent preparation, labeling and storage.
- Participating in relevant network meetings and training activities including conferences, seminars, workshops, forums, etc.; in consultation with the supervisor.
- Assisting in the training and supervision of laboratory new staff, interns and visiting students.
- Performing any other activities as instructed by the supervisor.

### Qualification and Experience

- Diploma in Laboratory Technology, Microbiology or Biotechnology.

#### Ifakara Branch

Off Mlabani Passage  
P.o. Box 53 Ifakara  
Phone: +255232931572

#### Dar es Salaam Office

#5 Ifakara Street Plot 463 Mikocheni  
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- At least 6 months experience working in a clinical/biomedical research laboratory, preferably in a TB laboratory.

### Skills and Competencies

- Basic knowledge of standard laboratory practice.
- Basic computer skills e.g., MS Word, MS Excel, MS PowerPoint and internet.
- Considerable analytical skills.

### Remuneration

An attractive and competitive remuneration package will be offered to successful candidates as per IHI salary scales.

### Equal Opportunity

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### Mode of Application

All candidates who meet the above job requirements should send their application letters together with their detailed curriculum vitae (CVs) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the email address below.

The **deadline** for this application is **17:00 hrs on Tuesday, June 25<sup>th</sup> 2024**. All e-mail application subject lines should include: **Laboratory Technician – VPM1002. Only shortlisted applicants will be contacted for an interview.**

Human Resources Manager  
IFAKARA HEALTH INSTITUTE  
#5 Ifakara Street Plot 463 Mikocheni  
P.O. Box 78,373  
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Email: [recruitment@ihi.or.tz](mailto:recruitment@ihi.or.tz)

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## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Monitoring Evaluation and Learning Officer (1 Post)  
**Reports To:** Senior Program Coordinator  
**Work Station:** Dar es salaam  
**Apply By:** 24<sup>th</sup> June 2024

### Institute Overview

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### Position Summary

The **Ifakara Health Institute** is looking for a qualified **Monitoring Evaluation and Learning Officer** to join the NEST360 Project. The Officer will be responsible for the monitoring and evaluating the monitoring evaluation and learning Plan. He/she will work within the program team to support monitoring, evaluation, and research across interventions. He/she will be responsible for designing and implementing the MEL activities of the program, assisting in preparing reports on program progress, generating data and use of data to improve programme delivery and monitoring the program activities regularly. He/she will support addressing the program's needs, including knowledge management, dissemination, and promotion of program activities.

### Duties and Responsibilities

- Developing and implementing MEL frameworks and monitoring and reporting on the MEL plan.
- Track key NEST360 indicators and support the team at all levels to identify where there is progress, status or downward trends and areas where additional support is needed.
- Regularly visit program sites to provide hands-on support for implementing M&E initiatives and identify potential areas where adjustments might be necessary to enhance effectiveness.
- Prepare and attend weekly data for action review meetings with country teams as needed.
- Identify and respond to the team's needs for data understanding, analysis, quality, and use and any data-related issues.
- Check the program dashboard of NEST-IT daily and give feedback to data persons/ hospitals in case of any data challenge or discrepancy.
- Generate weekly, monthly, and quarterly reports to share with supervisors, offering insights into ongoing activities and progress.
- Participate in data review meetings (clinical interventions & MPDSR) facility, Regional and MoH HMIS focal people.
- Assist in training/mentorship of HMIS focal persons in NEST360 implementing facilities.
- Support QI leads and co-lead IQ meetings at programmatic and facility levels.
- Participate in forums or platforms to share best practices and lessons learned between NEST360 implementing countries to foster cross-country learning and collaboration.
- Develop an internal learning report on progress made in the process and implementation.
- Develop case studies and stories for the program newsletter.

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- Establish feedback loops with healthcare providers and program beneficiaries to continuously refine and improve MEL activities based on ground-level input.

### Qualification and Experience

- Degree in Informatics, Statistics, or a related field; a Master's degree will be an added advantage.
- At least 3 years of applied skills in designing and implementing M&E activities and special studies for integrated public health programs that include maternal, neonatal and child health or related Programs.
- Proven expertise in quantitative and qualitative methodologies, operations research, health management, information systems, reporting, data quality assessments, data analysis and Presentation.
- Strong technical skills, including the ability to process and analyze data using one or more statistical software packages, including at least one of the following; Stata, R, the health management information system (HMIS-DHIS2), and community information system (SIS-com).
- Demonstrated understanding of health facilities and Tanzania Health System, community-based family health services, and M&E practices in Tanzania.
- Experience in Programming language (Java, python) will be an added advantage.

### Skills and Competencies

- Experience with providing HMIS support in a Health Systems Strengthening approach, especially in newborn and child health.
- Demonstrates professional competence and mastery of subject matter.
- Conscientious and efficient in meeting commitments, observing deadlines and achieving results.
- Respect for Diversity, Integrity, Professionalism and Accountability.
- Works collaboratively with colleagues to achieve program goals. Experience in working on a team with a multi-cultural staff and multi-tasking.

### Remuneration

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### Equal Opportunity

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## VACANCY ANNOUNCEMENT

### Job Summary

**Position:** Research Officer (MD) – (1 Post)  
**Reports To:** Project Leader  
**Work Station:** Dar es Salaam  
**Apply By:** 25<sup>th</sup> June 2024

### Institute Overview

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### Position Summary

The **Ifakara Health Institute** is looking for a qualified **Research Officer** to join the SubTB study. The Officer will work with SubTB project team to provide medical care to the patients and provide leadership for other team members at the Temeke TB clinic.

### Duties and Responsibilities

- Screening of the study participants.
- Enrolment of the participants.
- Clinical management of complicated patients.
- Coordination of clinical activities and development of progress reports.
- Initial development of SOPs, review and training SOPs.
- Preparation of study documents e.g., CRFs, LRFs, study Logs, etc.
- Participate in manuscript and grant writing.
- Support data management and responding to queries.
- Management of site investigator files (ISF).
- Communication with Regulatory authority and Ethics.
- Participating in relevant network meetings and training activities including conferences, seminars, workshops, forums, etc.; in consultation with the supervisor.
- Assisting in the training and supervision of new staff, interns and visiting students.
- Performing any other activities as instructed by the supervisor.

### Qualification and Experience

- Doctor of Medicine (MD).
- Experience in clinical research.

### Skills and Competencies

- Patient management skills.
- Computer skills.
- Good interpersonal and communication skills.

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