



# 1. Inventory Cataloguer

Shinyanga, Tanzania, United Republic of and 1 more

## JOB DESCRIPTION

### JOB ADVERT – INVENTORY CATALOGUER (01 VACANCY)

#### Position Description

Bulyanhulu Gold Mine is seeking to recruit an **Inventory Cataloguer** to join and grow our team.

Join our exceptional team and embody Barrick's core values as you work with us. We are in search of individuals who can champion Barrick's DNA by:

- Communicating **Honestly, Transparently, and Acting with Integrity**
- Exhibiting a **Results-Driven** approach
- Delivering solutions that are **Fit for Purpose**
- Dedicating themselves to **Building a Sustainable Legacy**
- Taking **Responsibility and being Accountable**
- Committing to **Zero Harm**
- Cultivating strong and meaningful **Partnerships**

If you're ready to contribute to our **world-class team** while embracing these values, we encourage you to apply and become a valued member of our diverse workforce.

#### Responsibilities:

- Ensure safe work practices, i.e., attending compulsory safety courses and meetings, use of required PPE, incident/accident reporting and ensuring total adherence to all Safety, Occupational Health, and Environmental Policies, as well as other relevant policies, procedures, and guidelines.
- Follow up on outstanding materials creation or change requests with site and regional approvals.
- Screen duplications on existing and new material codes before new Item codes are created.
- Checking that Barrick Cataloguing standard is adhered to within the Supply Chain environment.
- Capturing of missing product information from the items available on Bins by performing item identification
- Capturing information on new items at receiving before items are stocked in the warehouse.
- Follow up daily queries with the procurement team i.e. items on RFQ that suppliers or vendors cannot recognize.
- Ensure that all description changes are done via the Material Data Governance (MDG) process.
- Follow up with suppliers and or buyers to obtain technical/product information to update poor item descriptions with data provided.
- Perform first-level description built with available data within the Barrick catalogue Standards.
- Ensure compliance to the Barrick catalogue policies and content rules applicable to master data.
- Utilize IBM and SAP reports to identify data gaps and forward to Inventory Controller / Capital and Technical team for updates.

- Perform required catalogue cleansing activities as defined by the process and schedule.
- Coordinating User Items of Supply, Control and Scheduling.
- Directing and Maintenance of MDG tasks.
- Support the importance of the Manufacturer and Supplier in providing technical data of products.
- Performing regular Data analysis and Data cleansing/maintenance.
- Be part of the planning phase of new equipment entering Barrick Bulyanhulu inventory for on-time cataloguing
- Managing new data entering the Barric Bulyanhulu inventory system by ensuring that the technical data is accompanying new MDG create requests.
- Item Identification support during cycle and perpetual stock counts to ensure items in the warehouses are validated to items in SAP.
- Item Identification support during the identification of redundant equipment for phasing out.
- Verifying Pronto for invalid material codes and communicate to Inventory controller for updates.
- Identify Invalid supplier descriptions on HERS records for cleanup and forward to Inventory controller for updates!
- Assist in the update of obsolete and slow-moving items descriptions and to identify if items MRP parameters are correctly marked in SAP

**Qualification requirements:**

- Bachelor's degree in Procurement and Supply Chain management or any other equivalent from a reputable university
- Professional registration with Procurement and Supplies Professionals' and Technicians' Board (PSPTB) added advantage.
- Computer literacy is essential - Excel, Word, PowerPoint, Outlook, etc. The use of SAP and IBM other specialized software's for inventory management will be an added advantage.

**Experience and competencies needed:**

- Minimum of 2 years' experience in Procurement and Supply Chain management in the mining industry
- Previous experience in using the SAP/ IBM management system.
- Experience and ability to work long hours in a remote site environment will be an added advantage.

**Skills / knowledge requirements:**

- The ability to Utilize SAP and SAP reports.
- Ability to deal with large amounts of data, with a high level of accuracy.
- Problems solving and, analytical skills.
- Excellent communication and report writing skills, both technical and non-technical
- Must be a motivated individual with the ability to operate with minimum supervision.
- Strong values and commitment to safety

**What We Can Offer You:**

- A comprehensive compensation package including bonuses and site-specific benefits.
- The ability to make a difference and lasting impact.
- Work in a dynamic, collaborative, progressive, and high-performing team
- Opportunities to grow and learn with industry colleagues.
- Access to a variety of career opportunities across the organization

**We are committed to a safe work environment sending every person home safe and healthy every day and leaving sustainable legacy on our host communities.**

## ABOUT US

Our mission is to be the world's most valued gold and copper mining business. We are committed to partnering with our host countries and communities to transform their natural resources into tangible benefits and mutual prosperity.

## ABOUT THE TEAM

Bulyanhulu is situated in north-west Tanzania, in the Kahama district of the Shinyanga region, approximately 55 kilometres south of Lake Victoria and 150 kilometres southwest of the city of Mwanza.

## JOB INFO

- Job Identification 229721
- Job Category Business Development
- Posting Date 06/17/2024, 11:25 AM
- Apply Before 06/28/2024, 11:25 AM
- Degree Level Bachelor's Degree
- Job Schedule Full time
- Locations Kahama Shinyanga, Kahama, Shinyanga, P.O. Box 891, TZ

To Apply, [CLICK HERE](#)

## 2. Boilermaker

Tanzania, United Republic of

## JOB DESCRIPTION

### JOB ADVERT – BOILERMAKER (02 VACANCY)

#### Position Description

Bulyanhulu Gold Mine is seeking to recruit a Boilermaker to join and grow our team.

Join our exceptional team and embody Barrick's core values as you work with us. We are in search of individuals who can champion Barrick's DNA by:

- Communicating **Honestly, Transparently, and Acting with Integrity**
- Exhibiting a **Results-Driven** approach
- Delivering solutions that are **Fit for Purpose**
- Dedicating themselves to **Building a Sustainable Legacy**

- Taking **Responsibility and being Accountable**
- Committing to **Zero Harm**
- Cultivating strong and meaningful **Partnerships**

If you're ready to contribute to our **world-class team** while embracing these values, we encourage you to apply and become a valued member of our diverse workforce.

#### **Responsibilities**

- Ensure safe work practices, i.e., attending compulsory safety courses and meetings, use of required. PPE, incident/accident reporting and ensuring total adherence to all Safety, Occupational Health and Environmental Policies, as well as other relevant policies, procedures, and guidelines.
- Field Level Risk Assessment completed accurately for every task assigned Minimum 1 PTO Completed each week.
- Team based Job Safety Analysis completed accurately for every task with a Standard Operating Procedure
- Ensure work requirements are identified from request/work orders or equivalent a clarified/confirmed with appropriate parties or by site inspection.
- Ensure resources required to satisfy the work plan are identified, obtained, and inspected for compliance with the job specifications
- Ensure correct size, type and quantity of materials/components are determined, obtained and inspected for compliance with the job specifications.
- Ensure work is planned in detail including sequencing and prioritizing and considerations made, where appropriate, for the maintenance of plan security and Capacity in accordance with system/site requirements
- Weekly review of planned vs. actual compared to weekly & monthly plans in respective areas/sections.
- Min. 1 On Job Coaching session conducted per week.
- Ensure 100% Compliance to agreed plans & schedules.
- Clear task assignment through asking questions to confirm understanding & agreement, provide task feedback daily.
- All Team members to have an IDP in place and >90% of development completed within planned timeframe- Based on Operation needs.
- 100% of performance reviews completed accurately within given timeframe.
- Fault finding is carried out in conjunction with others involved in or affected by.
- Implementation and execution of all tasks and instructions as instructed by superiors.

#### **QUALIFICATION REQUIREMENTS:**

- Ordinary level certificate – Form IV
- Welding and Fabrication certificate – (FTC, IMTT & VETA)

#### **EXPERIENCE REQUIREMENTS:**

- Minimum 3 years of experience working in mining areas and capable of working Underground

#### **SKILLS / KNOWLEDGE REQUIREMENTS:**

- Excellent communication in English, both writing and verbal
- Hazard identification and Risk assessment
- Mine health & Safety Act awareness

#### **What We Can Offer You**

- A comprehensive compensation package including bonuses and site-specific benefits.
- The ability to make a difference and lasting impact.
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- Opportunities to grow and learn with industry colleagues.
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## JOB INFO

- Job Identification230168
- Posting Date06/12/2024, 02:34 PM
- Apply Before06/25/2024, 02:34 PM
- Degree LevelNo Formal Education
- Job ScheduleFull time
- Locations Kahama Shinyanga, Kahama, Shinyanga, P.O. Box 891, TZ

To Apply, [\*\*CLICK HERE\*\*](#)