



15th May 2024

VACANCY ANNOUNCEMENT

HEALTH AND SAFETY COORDINATOR

Mbeya Cement Company Limited is a leading manufacturing company providing innovative and sustainable building and construction solutions within and outside Tanzania.

Mbeya Cement is seeking to recruit highly motivated **Health and Safety Coordinator (1 position)** to be based at the **Mbeya Plant** under a permanent employment contract. The reporting line for the position is to the **Health, Safety and Environmental Manager**.

Summary of Roles and Responsibilities:

- Ensure compliance of Health, Safety and Environment (HSE) Management Systems and to ensure compliance with ISO 14001, and ISO 45001.
- Participate in the developing HSE policies and procedures and work with teams to ensure implementation of HSE programs.
- Participate in investigation and analysis of incidents, near misses and risk observations, implementation of corrective actions and prepare investigation reports as appropriate.
- Support HSE programs on site, including delivery of training, accident/incident investigations, conducting risk assessments, as well as developing and maintaining HSE documentation.
- Ensure proper control, evaluation and selection of personal protective equipment.
- Conduct site inspections and program evaluations, also ensure proper contractor safety management.
- To complete any other duties as assigned by the HSE Manager.

Qualification:

Education: Bachelor degree in either of the following engineering field (Mechanical, Electrical, Mining, Chemical & Process.)

Experience: At least three (3) years working experience in a Health and Safety role. An experience in manufacturing or extractive industry will be an added advantage.

Technical Competencies /Additional skills:

- Team Player.
- Exposure and knowledge of local regulations (OSHA, NEMC, FIRE e.t.c)
- Analytical skills.
- Confident and Assertive
- Communication skills
- High level of integrity and self-discipline
- Ability to work independently within company guidelines with good time management skills.
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How to Apply:

Applicants are invited to submit the following documents via mcc.recruitments@mbeyacement.com indicating the position applied for in the subject of the email:

- Cover letter for the position;
- Resumes / CV;
- Academic Certificates
- Health and Safety Certification from a reputable institution;

Deadline for application: 21st May 2024