

# Vacancy:

## Quality Assurance Officer



Ref: 2024-04

### Our Story

Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) aims to be the preferred provider of accessible specialized health services in Africa and serves as healthcare social enterprise and through development programmes in the community and the most vulnerable. Committed to preventing lifelong disabilities wherever possible, CCBRT is also engaged in extensive maternal and newborn healthcare (MNHC) activities including obstetric fistula repairs. Its Maternity and Newborn Wing serves as a referral centre for high risk and emergency deliveries in the region of Dar es Salaam and the Eastern Zone of Tanzania.

*In order to strengthen the Quality Assurance Department, we are looking for an **energetic, analytical and Professional** Quality officer who will assist in the provision of all Quality assurance services towards our business units.*

### Your role

Under the guidance and direct supervision of the Head of Quality Assurance, Quality Assurance Officer assists in the definition of the framework and structure for CCBRTs Quality Management System (QMS) coordinated and controlled by the Quality Assurance Unit. Monitor/assesses all levels and areas in the progress of implementing the Quality Improvement Action plans, assists in the implementation of CCBRTs Quality Improvement Plan through supporting Heads of Department, in charges and other stakeholders, conducts clinical audits under supervision as per the departmental plan, acts as the Credit Quality Control Focal point to ensure revenue maximization and support other Quality Assurance and Lean activities.

### Your qualifications and work experience

- Holder of a Doctor of Medicine degree ( MD or MBBS from a recognized institution with successful completion of at least one year internship and a registration with the Tanganyika Medical Council as a medical doctor.  
Or;
- Bachelor degree in Nursing and Midwifery from a recognized institution with successful completion of at least one year internship and registration with the Tanzanian Nurses and Midwife Council and with at least 2 years' formal working experience in a clinical setting.  
Or;
- Diploma in Nursing and Midwifery from a recognized institution and registration with the Tanzanian Nurses and Midwife Council and with at least 4 years' formal working experience in a clinical setting.
- Experience with credit quality control is an added advantage
- Proven knowledge and experience with clinical standards and audits
- Experience as a member of a Quality Improvement Team is an added advantage
- Computer literate
- Good communication skills in Swahili and English
- Ability to work independently as per agreed tasks
- Ability to mobilize teams
- Excellent analytical skills
- Ability to provide constructive feedback
- Flexibility and Multitasking
- Pro-active and eager to learn

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If you are interested, please submit your curriculum vitae with 2 references and a cover letter telling us why you believe you are the right person for the role.

CCBRT is an equal opportunities employer and encourages people with disabilities to apply. Please send your application via email to: [recruitment.ccbirt@ccbirt.org](mailto:recruitment.ccbirt@ccbirt.org). The selection process for shortlisted candidates contains several assessment rounds.

**Please indicate job reference number: 2024-04 | DEADLINE FOR APPLICATIONS: 31<sup>st</sup> March 2024**  
(selection process is ongoing so assessment might commence upon receipt of suitable applications)