



LAKE CEMENT LTD

SKILLS AND RESPONSIBILITY

- Bills posting
- Journal Entries
- Scrutiny of Vendor/Customer Ledger.
- Physical stock taking of raw material, Bags.
- Reconciliation of Bank/ Vendor/customer/stock ledger
- Filing record maintaining
- Handling Audit with TRA
- VAT/SDL/VHT/WFC/ City service/Salary payroll/PAYE/Full and Final

POSITION: ACCOUNTS OFFICERS (02)

DEPARTMENT: ACCOUNTS

REPORT TO: HOD ACCOUNTS.

EDUCATION

DEGREE •

Diploma / Bachelor Degree in Accounting.

EXPERIENCE

2 year of experience

Send your Application through
hr.plantl@lakecement.co.tz
Deadline: 25/02/2024