



Grant Thornton is one of the world's leading firms for independent Audit and Assurance, Tax and Advisory services. We are made up of over 65,000 people in over 145 countries. We are looking for a dynamic, enthusiastic, and qualified **Audit Associate** for our Tanzanian office to be part of a team in our **Audit and Assurance Department**.

Vacancy Title: Audit Associate

OVERALL ROLE:

To assist the team with the planning and administration of audit assignments, enabling completion to a high standard within an agreed timetable and budget. Furthermore, the candidate must be motivated to perform and committed to effective client service and their quality of work meets the company's ethical and professional standards and supports organizational success.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists in the conduct of an audit engagement under supervision and may be responsible for undertaking small non-complex audits which will involve pre-audit scoping and preparation, identifying audit risks and performing preliminary evaluation of client's internal control structure to identify weaknesses and areas for management consideration and improvement;
- Analyze data collected and log a detailed record of the results;
- Assists with audit planning procedures including audit tests using the firm's audit methodology ensuring that key matters not identified at the planning stage are brought to the attention of the client management team and assists with assessment;
- Completes allocated tasks to a high standard which meet set reporting and auditing standards;
- Builds confidence in dealing with clients and knowledge of more in depth tasks, developing the ability to take on more complex engagements and builds relationships to ensure client retention and growth;
- Acts as an ambassador of the firm, building relationships and promoting the firm at every opportunity to facilitate new business opportunities;
- Verifying company financial information;
- Assists with preparation of the simpler financial statements, or reviews client-prepared financial statement and other management reports to develop understanding and increase knowledge of various entities and accounting issues;
- Knowledgeably answering client audit queries in good time.



SKILLS AND ATTRIBUTES:

- Ability to develop an understanding of the role and function of audit for a large range of different entities and an understanding of audit techniques including planning, interviewing, documentation, testing, conclusions, and reporting;
- Excellent Excel skills, report-writing, communication (verbal and written), and IT skills;
- Is pro-active in developing technical knowledge and understanding of current accounting and audit regulations and issues;
- Is a team player, but also able to work alone and be a self starter with a flexible and proactive approach coupled with an ability to work under pressure and to deadlines. Should have excellent interpersonal skills;
- Has good communication, interpersonal, planning and organizing skills and is able to display initiative and lateral thinking coupled with the ability to solve simple problems and displays an analytical thinking ability;
- Analytical thinker with strong conceptual and problem-solving skills including meticulous attention to detail with apt organizational skills;
- Ability to handle confidential and sensitive information;
- Ability to research various types of company documents and budgets to identify necessary information for specific audits;

QUALIFICATIONS/EXPERIENCE:

- A-Levels (3 B's or above), or equivalent,
- Degree (preferably in Accounting, Business, Finance, or Economics (2:1 or above), or equivalent.
- Any relevant experience will be an added advantage.
- Candidate must be willing and able to undertake a relevant accounting professional qualification (ACCA/CPA) and apply that knowledge to gain experience in the role.

Vacancy Title: Audit Associate

WE OFFER:

- A corporate culture in which personal growth, mutual trust, and lifelong learning are being fostered;
- An inclusive workspace that encourages diversity and pursues mutual respect for each other's beliefs and background;
- Professional experiences in an international and dynamic working environment with inspiring colleagues with continuous learning and development opportunities and exposure to multi-disciplinary client service teams;
- Unrivalled space to grow and be innovative.

HOW TO APPLY:

- If your career aspirations match this exciting opportunity, please forward your CV to **recruitment@tz.gt.com** Applications should reach us on or not later than **29 February 2024**
- *Please quote - **AUD/AST/Feb/2024** in the email subject*
- *Please note, only shortlisted candidates will be contacted*

Grant Thornton Tanzania

First Floor, Viva Towers, Ali Hassan Mwinyi Road
PO Box 7906, Dar es Salaam, Tanzania
E: info@tz.gt.com | www.grantthornton.co.tz
M: +255 750 745 567