

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Kumb.Na.JA.9/259/01/A/475

2nd February, 2024

VACANCY ANNOUNCEMENT

On behalf of Ministry of Agriculture, Tanzania Agricultural Research Institute (TARI) and Tea Research Institute of Tanzania (TRIT), Public Service Recruitment Secretariat (PSRS) invites dynamic and suitable qualified Tanzanians to fill **twenty eight (28)** vacant posts as mentioned below;-

1.0 THE MINISTRY OF AGRICULTURE

The Ministry of Agriculture is mandated to formulate and monitor implementation of Policies on Agriculture, Food Security and Cooperatives Policies; Agricultural Land-use Management; Agricultural Research and Extension Services, Food Security Management; Crop Warehouse Licensing; Strategic Food Reserve Management; Commodity Exchange; Development of Cooperative Societies and Cooperatives; Cooperative Savings and Credit Societies; Agricultural Infrastructure Development; Marketing and Value Addition for Agriculture; Performance Improvement and Development of Human Resources; Extra-Ministerial Departments, Parastatal Organizations, Agencies and Projects under this Ministry.

1.1 AGRICULTURAL TUTOR II – COMPUTER SCIENCE – 3 POSTS

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To read and understand Curriculum in order to be able to translate them in to specific learning and teaching modules;
- ii. To teach computer science related modules in respect to certificates and Diploma Agricultural programmes;

- iii. To assess students' progress in test, examinations and field practice for Diploma and Certificates programmes;
- iv. To assess students' progress and report its finding to the relevant authorities;
- v. To compile, manage and mark test, field practical report and semester examinations;
- vi. To maintain students' marks for Diploma and Certificates programmes and
- vii. To perform any other duties as may be assigned from time to time by the Supervisor.

1.1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in one of the following fields; Bachelor of Education in Science with ICT, Computer Science, Information Systems, Information Technology, Computer Engineering, Telecommunication, Electronics or equivalent computer qualifications from recognized institutions.

1.1.3 SALARY SCALE - TGS E 1

1.2 AGRICULTURAL ENGINEER II – IRRIGATION (4 POSTS)

1.2.1 DUTIES AND RESPONSIBILITIES

- i. Identify irrigation potential areas in collaboration with Local Government Authorities;
- ii. To prepare irrigation project feasibility studies, detailed designs and tender documents;
- iii. To undertake data collection for irrigation data bank;
- iv. To prepare design and plans for the utilization of ground water and rain water resource for irrigation purposes;
- v. To promote the use of water saving irrigation technologies and use of renewable energies for irrigation and drainage purposes;
- vi. To identify irrigation potential areas in collaboration with Local Government Authorities;
- vii. To promote climate smart agriculture in irrigation and drainage;
- viii. To undertake adaptive and applied research on various irrigation and drainage issues; and
- ix. To perform any other official duties as may be assigned by a supervisor.

1.2.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in following fields: Civil and Irrigation Engineering, Irrigation Engineering from Institution/University recognized by the Government.

1.2.3 SALARY SCALE – TGS E

1.3 AGRICULTURAL ENGINEER II – CIVIL (2 POSTS)

1.3.1 DUTIES AND RESPONSIBILITIES

- i. To maintain day to day quality of irrigation and drainage infrastructure;

- ii. To construct and rehabilitate irrigation and drainage works as per standards and specifications;
- iii. To set standard and disseminate construction specifications;
- iv. To integrate environmental and social safeguards in irrigation and drainage construction/ rehabilitation works;
- v. To undertake supervision and contract management for construction or rehabilitation works of irrigation and drainage infrastructure;
- vi. To assist in provision of technical support to private sector on irrigation and drainage construction techniques;
- vii. To undertake data collection for irrigation data bank for contractors undertaking irrigation and drainage works; and
- viii. To perform any other official duties as may be assigned by a supervisor.

1.3.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in following fields: Civil and Irrigation Engineering, Civil Engineering from Institution/University recognized by the Government.

1.3.3 SALARY SCALE – TGS E

1.4 AGRICULTURAL ENGINEER II – MECHANICAL (2 POSTS)

1.4.1 DUTIES AND RESPONSIBILITIES

- i. To prepare specifications for procurement of irrigation equipment and machinery;
- ii. To facilitate maintenance and repair of irrigation equipment and machinery;
- iii. To prepare database of irrigation equipment and machinery;
- iv. To keep and update records of all irrigation equipment and machinery;
- v. To establish guideline for irrigation equipment and machinery hiring services;
- vi. To facilitate inspection of all irrigation equipment and machinery; and
- vii. To perform any other official duties as may be assigned by a supervisor.

1.4.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree in Mechanical Engineering from Institution/University recognized by the Government.

1.4.3 SALARY SCALE – TGS E

1.5 AGRICULTURAL TECHNICIAN II – IRRIGATION (6 POSTS)

1.5.1 DUTIES AND RESPONSIBILITIES

- i. To assist on control of quality of irrigation and drainage infrastructure;
- ii. To assist in maintaining data bank for contractors undertaking irrigation and drainage works;
- iii. To assist in undertaking minor rehabilitation/ construction of irrigation infrastructures;
- iv. To assist in undertaking of maintenance of irrigation infrastructures;
- v. To assist supervision and contract management for construction and rehabilitation works of irrigation and drainage infrastructure; and
- vi. To perform any other duties as may be assigned from time to time by the Supervisor.

1.5.2 QUALIFICATIONS AND EXPERIENCE

Holder of Certificate of Secondary Education Examination (CSEE) and Ordinary Diploma in one of the following fields: Irrigation, Irrigation Engineering, Agro Mechanization from Institution/University recognized by the Government.

1.5.3 SALARY SCALE - TGS C

1.6 AGRICULTURAL TECHNICIAN II – MECHANICAL (6 POSTS)

1.6.1 DUTIES AND RESPONSIBILITIES

- (i) To collect records of irrigation equipment and machinery;
- (ii) To undertake servicing of irrigation equipment and machinery;
- (iii) To carry out irrigation equipment and machinery testing;
- (iv) To perform regular inspection of irrigation equipment and machinery;
- (v) To carry out installation of irrigation equipment and machinery;
- (vi) To carry out maintenance and repair of irrigation equipment and machinery; and
- (vii) To perform any other duties as may be assigned from time to time by the Supervisor.

1.6.2 QUALIFICATIONS AND EXPERIENCE

Holder of Certificate of Secondary Education Examination (CSEE) and Ordinary Diploma in Mechanical Engineering from Institution/University recognized by the Government.

1.6.3 SALARY SCALE - TGS C

2.0 THE TANZANIA AGRICULTURAL RESEARCH INSTITUTE (TARI)

The Tanzania Agricultural Research Institute (TARI) was established by the Parliamentary Act No. 10 of 2016 to enhance and strengthen of agricultural research system in Tanzania. TARI is a semi-

autonomous body under the Ministry of Agriculture, responsible for all agricultural research activities conducted by the National Agricultural Research System (NARS) in Tanzania.

The Institute's mandate is to conduct, regulate, promote and coordinate all agricultural research activities conducted by public and private research institutes or organisations in Tanzania. TARI aims at strengthening national agricultural research system to enhance development and dissemination of technologies, innovations and management practices (TIMPs) to address the real needs of farmers and other agricultural stakeholders.

2.1 PLANT OPERATOR II – 4 POSTS

2.1.1 Duties and Responsibilities

- i. To drive plant under supervision of experienced Plant Operator;
- ii. To keep safety and maintain plant equipment, machinery and tools;
- iii. To maintain log book;
- v. To report on machine defects to Plant Supervisor;
- vi. To maintain machine service schedules; and
- vii. To perform any other official duties as may be assigned by supervisor.

2.1.2 QUALIFICATIONS AND EXPERIENCE:

Holder of Secondary School Education Certificate/Advanced Secondary School Education Certificate having a valid Driving License Class "G" with driving course certificate from Institution recognized by Government and experience of driving Farm Machinery and Equipment (Tractor and Combine harvester) for one year without causing accident.

2.13 SALARY SCALE - PGSS 2

3.0 TEA RESEARCH INSTITUTE OF TANZANIA (TRIT)

The Tea Research Institute of Tanzania (TRIT) was established in 1996 as an autonomous organisation representing the Government of Tanzania and the tea industry. TRIT aims to support the development of both small and large-scale tea producers through appropriate, cost-effective, high-quality research and technology transfer, to ensure the sustainability of the Tanzanian tea industry.

3.1 RESEARCH ASSISTANT (PARASTATAL RESEARCHER) – 1POST

3.1.1 Duties and Responsibilities

- i. To participate in data collection for ongoing research projects;

- ii. To supervise research trials;
- iii. To keep records of research findings;
- iv. To prepare research proposals under supervision of Senior Research Officer;
- v. To perform any other official duties as may be assigned by one's reporting officer.

3.1.2 Qualifications and Experience.

Holder of upper second Bachelor Degree in any of the following field; Crop Science, Agriculture General, Horticulture, Agronomy, Agricultural Engineering, Biotechnology, Biometric Science, Agriculture Economics, Agri-business, Agricultural Extension and Education, Food Science and technology, Biology, Botany, Agro ecology, Soil Science, Chemistry, Home Economics and Human Nutrition, Natural Resource Management in Agriculture or any related fields of Agriculture from a recognized Institution. For unclassified degrees should have an overall minimum of grade B

3.1.3 SALARY SCALE: PRSS 1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat;
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates: -
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);
 - Birth certificate;
- vi. Attaching copies of the following certificates is strictly not accepted: -
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;

- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- viii. An applicant employed in the Public Service should route his application letter through his respective employer;
- ix. An applicant who is retired from the Public Service for whatever reason should not apply;
- x. An applicant should indicate three reputable referees with their reliable contacts;
- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xiii. An applicant with special needs/case (disability) is supposed/advised to indicate;

- xiv. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, **P.O. Box 2320, University of Dodoma, Utumishi/Asha Rose Migiro Buildings Dodoma.**
- xv. Deadline for application is **12th February, 2024;**
- xvi. Only short-listed candidates will be informed on a date for interview and;
- xvii. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**