



Principal Accountant

Job Description

Our principal accountant is a senior-level accountant who leads the accounting department. He or She is responsible for overseeing all aspects of the company's financial reporting, including preparing annual reports and assuring full compliance. The principal accountant also provides guidance to management on how best to use their resources in order to maximize profitability. This may include recommending ways to cut costs or increase activities in the organisation.

If you are a motivated and passionate individual who shares our conviction that our world has to do more about the sustainability of all human race and the environment, we want to hear from you.

Responsibilities

- Supervises activities of subordinates; assigns work and evaluates performance.
- Plans, directs, organizes, and schedules the activities of a specialised accounting function or several accounting areas.
- Prepares and/or supervises the preparation of financial reports and reconciliation.
- Prepares and/or directs the preparation of specialised or highly complex reports, statements, surveys, or analyses for management.
- Maintains accounting and budget records.
- Recommends alternatives to management when accounting data indicates trends or situations requiring action to be taken beyond scope of responsibilities.
- Researches, analyses, and uses independent judgment in a variety of daily and non-routine decisions affecting assigned function.
- Maintain inventories of all office fixed assets, office equipment and supplies and ensure that equipment and fixed assets are insured, properly maintained and damages and losses reported.

- Provides training both orally and in writing on accounting systems, procedures, and practices.
- Prepare monthly financial reports and ensure appropriate coding/allocations.
- Coordinate project audits, including preparation of financial reports and submission of financial support documents.
- Provides technical advice and services to lower-level accountants or other staff with problems, complex issues, or special projects.
- Assist project staff in developing budgets for project activities and processing of budget modification requests.
- Researches and evaluates new or changed accounting principles and practices.
- Subgrantees

Skills and Qualifications

- Knowledge of accounting principles, theory, and practices.
- Knowledge of supervisory principles, practices, and techniques.
- Attention to detail.
- Knowledge of computerized accounting systems and applications to include main frame systems, personal computers, and general software applications. Preferably SAGE 300Advance.
- Skills in excellent communication and interpersonal skills, competent IT skills, solid planning and organization skills, strong numerical skills and attention to details, uphold integrity, team player and leader and ability to work in a multicultural environment.

Minimum Qualifications:

Bachelor's in business commerce/accounting/finance or other related fields from a recognized University. Professional qualification in accountancy such as CPA or ACCA.

Four years of professional accounting experience in a senior position of a donor funded organization; or eight years' professional accounting experience; or any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.

To Apply, [**CLICK HERE**](#)

Construction Engineer and Supervisor

Job Description

Purpose of the role

Day to day management of the sand dam construction process, including site management, ensuring all materials are on site so dam construction can progress smoothly, and technical supervision during the dam build ensuring the dam is built to a high standard and is built to design.

The sand dam construction supervisor must be willing to attend sand dam training outside Tanzania and receive training from a team of sand dam experts from East Africa.

Responsibilities

Pre- construction

- Supervising the community members to collect the required local materials ahead of dam construction (Rocks and sand)
- Preparation of the dam site, including construction of a material store, and arranging suitable security for the materials
- Ensuring all materials (cement, steel bars, barbed wire etc) are on site ahead of dam construction
- Ensuring there is a plan for collecting water for cement mixing during dam construction
- Lay out the dam site in line with the dam design
- Supervising the excavation of the foundations, ensuring they are fully excavated to bedrock
- Ensure suitable accommodation and food arrangements are in place for the sand dam technical team during dam construction

Construction

- Overall responsibility for ensuring the dam is built to design and all construction principles are followed
- Technical lead during dam construction (once training complete)
- Act as the main contact and support for the external technical team during construction and training
- Supervision of all community members and unskilled labour on site

- Supervision of skilled artisans on site
- Responsibility for Health and Safety on site
- Monitoring and record keeping of all materials used, including number of bags of cement mixed per day
- Providing regular updates to the sand dam Project Manager, and partner's team, including photographs of progress

Post construction

- Ensuring all post construction activities are completed, including the dam site is left clean and tidy, any left-over materials are transferred to safe storage, and the dam is cured for 28 days
- Submission of dam reports, detailing final size of dam, and total materials used, including number of bags of cement.

Skills and Qualifications

- Relevant Bachelor's degree in Agricultural engineering, Irrigation engineering
- Minimum of 3 years work experience
- Experience with construction of irrigation schemes and rural water infrastructure

SAT is an equal opportunity employer and encourages all qualified candidates to apply, irrespective of gender, nationality, religious and ethnic backgrounds. In person applications or phonecalls will lead to automatic disqualification.

To Apply, [**CLICK HERE**](#)