



Career Opportunities: Junior Consultant - Program Policy Officer - Agribusiness & Reporting, Kasulu Office - 11 Months (830720)

Requisition ID **830720** - Posted **12/12/2023** - **Short Term Monthly** - **Africa, Central & Eastern - Tanzania, United Republic of - Kazulu**

ABOUT WFP

The United Nations World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. The mission of WFP is to help the world **achieve Zero Hunger** in our lifetimes. Every day, WFP works worldwide to ensure that no child goes to bed hungry and that the poorest and most vulnerable, particularly women and children, can access the nutritious food they need.

STANDARD MINIMUM QUALIFICATIONS

- Advanced University degree in one or more of the following: Agriculture, Economics, International Development, Social Sciences or other related fields.
- Preferably 2 years or more of post-graduate work experience.
- Fluency (level C) in English language. Knowledge of Korean language is an added advantage.

JOB PURPOSE

Under the overall guidance the Head of smallholder farmers Unit, the incumbent will play a key role in supporting KOICA funded smallholder farmer activities implemented in Kigoma region. The consultant will directly support the day-to-day implementation of the project, monitor, analyze and report on progress. Additionally, the consultant will provide support to farmer groups and Agri-Small and Medium Enterprises (SMEs) to enhance forward and backward linkages of the selected value chains with other stakeholders and value chain actors.

KEY ACCOUNTABILITIES (not all-inclusive)

- Ensure the provision of technical support and field oversight for implementation of project activities following the project work plans through effective collaboration with cooperating partners in Kigoma region including the Local Government Authorities (LGAs).
- Support in the identification and mapping of SMEs (farmer groups, private off takers, aggregators) and develop appropriate risk mitigation tools for project implementation and scalability.
- Conduct supply and demand trend analysis to inform/strengthen sourcing from smallholder farmers.
- Prepare realistic milestones to facilitate monitoring and increase transparency among value chain actors.
- Supervise the cooperating partners in project implementation by providing technical support including leading regular monthly meetings and site visit.
- Advocate for availability of finance solutions for all actors in the supply chains through dialogues and partnership with relevant financial institutions.

- Provide support to the development and implementation of WFP's smallholder sourcing in line with the global WFP supply chain strategies, policies and plans.
- Perform qualitative and quantitative data analysis using relevant data analysis and visualization tools; and communicate trends for decision making.

KEY ACCOUNTABILITIES (not all-inclusive)

- Support the training and coaching of extension service providers on agriculture practices, technology adoption, and delivering needs-based and practical trainings to farmers, farmers' organizations, etc.
- Support the testing of available innovation tools including TEC solutions developed to ease information sharing and transactions among value chain players.
- Actively participate in the monitoring missions and keep abreast of all developments in the activity to prepare reports, briefings, background notes, and other documentation as required.
- Support technical field-based missions and Steering Committee meetings – organize missions and meetings, prepare the agenda, provide background material and draft minutes.
- Perform any other related duties as required.

OTHER SPECIFIC JOB REQUIREMENTS

- Direct or Indirect KOICA experience is an advantage.
- Familiarity with project planning and implementing including support and capacity building of partners.
- Ability to frequently travel within the country.

DESIRED EXPERIENCES FOR ENTRY INTO THE ROLE

- Strong oral and written communication skills are necessary to ensure WFP strategies and projects are well articulated to all stakeholders including beneficiaries, partners, local governments and donors.
- Flexibility and ability to work harmoniously with people of different national and cultural background.
- Experience with international organization(s) or business (es) a plus.
- Demonstrated ability to provide consistent and timely services to meet the changing needs, demands and expectations of partners, allowing value chain actors to actively participate and contribute to decisions that are relevant to their needs.
- Strong problem solving, negotiation skills and Strong analytical skills

TERMS AND CONDITIONS

- Contract Duration: 11 months (renewable based on performance subject to project funding).
- Only candidates who are shortlisted will be contacted.
- Applications must be submitted online.
- Attach copies of your qualification.
- By submitting to copies of your application, you have read the terms of reference for this position and agree that any false, wrong information might lead to disqualification in the recruitment process

DEADLINE FOR APPLICATIONS

The deadline for receiving application is 27.12.2023

To Apply, [**CLICK HERE**](#)

Career Opportunities: National Programme Policy Officer (Disaster Risk Reduction), Dar es Salaam in 10 Months (830651)

Requisition ID 830651 - Posted 13/12/2023 - Short Term-SSA
Local Consultant (2 positions)
WFP - Africa, Southern - Tanzania, United Republic of - Dar-es-Salaam –

TYPE OF CONTRACT:

UNIT/DIVISION: Programme Unit – WFP Tanzania, RBJ

DUTY STATION (City, Country): Dar Es Salaam

DURATION: 10 months (maximum 60 working days)

ABOUT WFP

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BACKGROUND

The Tanzania disaster risk profile shows a significant number of regions prone to either slow onset or sudden onset disasters, mainly caused by hazards such as drought, floods, and cyclones among others. In October 2022 the government of Tanzania, with technical and financial support from UN Agencies and NGOs conducted a comprehensive CADRI (Capacity for Disaster Reduction Initiative) mission to assess the capacity of the government systems to prepare and respond to disasters. The CADRI mission covered extensively the national and subnational entities responsible for coordination and overall implementation of DRR activities. The CADRI mission report identified a number of capacity gaps both at national and subnational levels that need to be addressed. One critical area identified for support is enhancing coordination at subnational level, notably the role and capacities of the district disaster management committees.

ORGANIZATIONAL CONTEXT

Under the overall supervision of the Head of Programme, and with day-to-day guidance of the Activity Manager for DRR and Resilience, the Local Consultants will work with his/her counterparts at National, Regional and District levels to implement the required tasks. He/She will work in partnership with Government focal Ministries, UN Agencies, Development Partners in completion of various planned activities, including training and capacity strengthening, development of Emergency Preparedness and Response Plans and recovery frameworks in six selected districts in Tanzania Mainland.

STANDARD MINIMUM QUALIFICATIONS

Education:

Advanced University Degree in one or more of the following disciplines: Master's degree in: Economics, environmental studies, Social Sciences, development studies or related area.

Language Proficiency:

Fluent in both oral and written communication in English and Swahili.

Working Language:

The EPRP documents will be developed in **Kiswahili** language with separate Executive Summary of the EPRP document and powerpoint presentations done in **English** language.

JOB PURPOSE

To prioritize capacity strengthening and develop multi-hazards Emergency Preparedness and Response Plans (EPRPs) between January and October 2024 in six districts namely, Longido and Monduli (Arusha), Kiteto and Simanjiro (Manyara), Morogoro Urban (Morogoro) and Ilala (Dar es Salaam).

KEY ACCOUNTABILITIES (not all-inclusive)

Specifically, as per the detailed work plan (scope of work) the consultants will deliver the following:

1. Undertake district level Hazard, Exposure, Capacity and Vulnerability Assessment – Risk Assessment in collaboration with experts from both PMO-DMD and selected districts.
 2. Lead in the development of District level Emergency Preparedness and Response Plans (EPRPs) in six (6) selected districts.
- Hold technical sessions for development of District-level Emergency Preparedness and Response Plan.
 - Hold a consultative workshop for district DRM committee for further analysis of the district's vulnerabilities, capacity assessment and gap identifications to fits into the EPRP drafting.
3. Support validations of the EPRPs in the respective six (6) districts as a basis for finalizing the documents.
 4. Submission of final documents in Ms Office softcopies and two hard copies each.
 5. Submission of Activities Final Report to WFP.

OTHER SPECIFIC JOB REQUIREMENTS

Knowledge & Skills:

Proficiency in MS Windows, MS Office (Word, Excel, PowerPoint, Outlook). Skills on application of Geographical Information Systems (GIS) for Disaster Risk Management (DRM) will be added advantage.

Strong qualitative and quantitative skillsets are essential. Collaborative team player, action management, innovation, partnership, and client orientation are critical characteristics for the profile.

DESIRED EXPERIENCES FOR ENTRY INTO THE ROLE

- Minimum of 6 years post graduate, progressively responsible, job related experience in disaster risk reduction, risk financing or related areas, including experience in facilitating and leading the development of viable district level DRR/EPRP Plans linked to national.
- level DRM frameworks.
- Demonstrated experience in managing projects and teams on capacity strengthening for resilience building programmes would be ideal.
- Ability to engage with senior technical staff from Government, UN and NGO partners.

TERMS AND CONDITIONS

- Only Tanzanian Nationals can apply for this position.
- All applications should be submitted through e-recruitment portal.
- This is a daily consultancy job. The national consultant will work for maximum 60 working days in 10 months.

DEADLINE FOR APPLICATIONS

The deadline for receiving applications is 27 December 2023.

To Apply, [**CLICK HERE**](#)

Career Opportunities: Communications Officer - Consultant Level II at Dar es Salaam CO, 11 months contract (830773)

Requisition ID **830773** - Posted **19/12/2023** - Short Term Daily - Africa, Southern - Tanzania, United Republic of - Dar-es-Salaam -

ABOUT WFP

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STANDARD MINIMUM QUALIFICATIONS

Education: Completion of Advanced University degree in Journalism, International Relations, Public Relations, Communications, Political Science, or other relevant fields, or First University degree with additional years of related work experience and/or training/courses.

Experience: A minimum of 6-10 of professional experience in a relevant field of work, with a background and interest in international humanitarian development.

Strong interpersonal and networking skills and the ability to liaise effectively with representatives from the international community, local and international media, governments, private sector, civil society, academia, and other relevant actors, when required.

Language: Fluency in written and spoken English. Intermediate level of one, or more, of the UN official languages: (French, Russian, Chinese, Spanish, Arabic, Portuguese). is a plus.

ORGANIZATIONAL CONTEXT

These jobs are found in Headquarters (HQ), Regional Bureaux (RBs) and in Country Offices (COs). Job holders work with high degree of independence using technical knowledge and experience to analyse data, prepare reports, provide advice and solutions to problems, and identify opportunities for improvements.

The position reports to the Communications Officer and ensures that the CO communications activities serve WFP needs in Tanzania, taking into consideration the overall regional communications plan and WFP's corporate communications goals.

JOB PURPOSE

To develop, plan and implement communications activities that support the overall communications strategy and WFP objectives.

KEY ACCOUNTABILITIES (not all-inclusive)

1. Develop, maintain and update an appropriate work plan for the assigned area, which implements the corporate communications strategy, in order to maintain and enhance the visibility and reputation of WFP, and support fundraising activities, ensuring alignment with WFP strategy.
2. Plan, manage and evaluate communications campaigns that favourably impact the views of the public, opinion leaders and donors in order to raise WFP's profile and support fundraising activities.
3. Prepare communications products that effectively convey the desired message to targeted audience(s).
4. Maintain and develop a contact list of journalists and media outlets and manage the regular flow of news/information about WFP's work to the media, ensuring reputational risks are identified and managed.
5. Define a social media plan for the assigned area which leverages social media content, platforms, networks and partners to enhance coverage and support of WFP's activities.
6. Generate and/or facilitate the production of donor specific visibility content including, text, photos, videos and audio for use across a range of integrated online platforms, in order to support global and country fundraising activities, ensuring consistency with corporate messages.
7. Track and analyse traditional and online media, to identify trends and/or issues, and propose solutions and ideas to improve the effectiveness of communication strategy and activities.
8. Manage junior communications officers/team, develop work plans, monitor performance against objectives, and ensure appropriate development to enable high performance.
9. Coordinate and prepare accurate and timely reporting on communications activities that enables informed decision-making, evaluation of objectives and consistency of information presented to stakeholders.
10. Build capacity of WFP staff on all aspects of external relations communication, providing advice, guidance and training to ensure consistent, quality communications activities that deliver the desired impact.
11. Work in close collaboration with counterparts to align activities and ensure a coherent approach to communications within WFP.

12. Contribute to preparedness actions, providing technical recommendations and guidance and monitoring the management of communications specific risks.
13. Other as required.

OTHER SPECIFIC JOB REQUIREMENTS

- 1.Applicants must demonstrate ability to formulate and maintain strong relationships with key media and influencers. Leads in implementing identified strategy to raise the profile of WFP, build relationships and further organizational aims.
- 2.Applicants will provide guidance to team members in facilitating open and informative verbal and written communication between media and influencers. Directs a team in the preparation of tailored written reports, presentations materials.
- 3.Applicant will use sound theoretical knowledge of communications concepts to generate or facilitate the generation of effective communication materials across various media. Applies this to define work plans aligned to identified areas of WFP's communications strategy.
- 4.Applicant must demonstrate deep understanding of the multilateral/interagency environment and the dynamics in which WFP operates which influences approach to working, policy development and decision making.
- 5.Applicant will apply advanced understanding of WFP communications strategy and best practice to effectively develop strategies to engage with media and other significant external stakeholders within area of responsibility. Oversees implementation, providing recommendations for improvement.

DESIRED EXPERIENCES FOR ENTRY INTO THE ROLE

- Has gained experience in specialised communications practices and applies this to all activities
- Has managed small teams of staff with related areas of expertise in the delivery of innovative communications projects
- Has provided support in leading projects and input into function policies.

TERMS AND CONDITIONS

This is an 11 Month Consultancy Contract based in Dar es Salaam Tanzania

DEADLINE FOR APPLICATIONS

The Deadline for Applications is 2 January 2024.

To Apply, [**CLICK HERE**](#)

Career Opportunities: Driver / Forklift Operator G2 - FTA - Dar es Salaam Port office in Tanzania CO - 12 months (830802)

Requisition ID **830802** - Posted **19/12/2023** - Fixed Term - Africa, Southern - Tanzania, United Republic of - Dar-es-Salaam -

JOB TITLE:	Driver/Forklift Operator G2
TYPE OF CONTRACT:	Fixed Term Appointment
DUTY STATION (City, Country):	Dar es Salaam Port Office
DURATION:	12 Months

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STANDARD MINIMUM QUALIFICATIONS

Education: Completion of secondary school education. Formal drivers training with a valid driver's license/certification to operate assigned vehicle following local rules and regulations

Experience: Two or more years of work experience as a Driver, preferably in an international organization, embassy, or UN system with a demonstrated safe driving record. Experience in driving a variety of makes and models of vehicles, including vans, trucks, and other kinds of motorized vehicles. Experience in defensive driving is desirable.

Knowledge & Skills:

1. Knowledge of driving rules and regulations, chauffeur protocol and courtesies, local roads/waterways and conditions, and security issues.
2. Knowledge of the vehicle loading capacity and other parameters. Knowledge of driving/boat operating rules and regulations whichever applicable.
3. Knowledge of safety standards and safety equipment (e.g., fire extinguishers, buoyant wearable safety devices, etc.).
4. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
5. Basic skills to assist in case of emergency, knowledge of first aid basic methods.
6. Knowledge and ability to use radio, email, telephone, and other applications.
7. Ability to assess vehicles for mechanical fitness and skills in minor vehicle repairs.
8. Ability to demonstrate a client-oriented approach, high sense of responsibility, courtesy, and tact.

Languages: Fluency (level C) in the UN language in use at the duty station and in the duty station's language, if different.

ORGANIZATIONAL CONTEXT

These jobs are found in Regional Bureaus (RBs), Country Offices (COs), Area Offices (AOs) and Field Offices (FOs). Job holders report to the Administration Officer, Logistics Officer or the designate, and drive light vehicles, trucks, vans, motorcycles, or any other type of land transport. They may also be assigned to operate speed boats or other types of watercrafts. The job may involve basic administrative assistance in the office or stores.

JOB PURPOSE

To provide efficient and safe transportation of authorized personnel and/or commodities.

KEY ACCOUNTABILITIES (not all-inclusive)

1. Provide transportation of authorized personnel including translation of basic conversations from/to the local language, and/or delivery of various items/commodities following authorized routing and UN safety and security rules

and regulations to ensure safe and efficient services.

2. Meet official personnel and visitors at the airport or other entry points and provide basic assistance with visa and customs formalities to facilitate smooth and safe entry and arrival to the authorized destinations.

3. Responsible for accurate maintenance of the vehicle log books, and daily reporting to the supervisor on mechanical status, to ensure efficient vehicle use and fuel consumption supporting accurate accounting and cost-efficiency.

4. Responsible that the assigned vehicle is kept clean and in a good condition including all equipment, the maintenance is done on time, vehicle is fully equipped with required travel authorizations and supplies, and any mechanical issues are reported to the supervisor to ensure safe and efficient services.

5. Follow established rules and regulations for field deliveries and/or in cases of an accident, and report immediately to the supervisor on any apparent problems, to seek for instructions and facilitate informative decisions on the way forward.

6. Outside driving duties, perform basic office related tasks such as filing, photocopying, and maintaining stores when required including delivery/collection of various items, mailing service and payment of office telephone and other bills to ensure administrative support to clients.

7. Loading and unloading food commodities, pallets, or containers from trucks or other storage areas to assigned places.

8. Follow up and inspect machinery to determine the need for repairs and guarantee safety for performing regular maintenance.

9. Locating and moving food commodities to pallets or crates space for storage or shipment

10. Assist the physical Inventory at the Warehouse when requested.

TERMS AND CONDITIONS

Only Tanzanian nationals should apply for this position.

Only qualified shortlisted candidates will be contacted.

DEADLINE FOR APPLICATIONS

The deadline for receiving applications is 2 January 2024.

To Apply, [**CLICK HERE**](#)