



Digital Graphic Designer (1 Position(s))

Job Location : Head Office

Job Purpose:

Oversee the artistic design of the bank's digital assets for multimedia and graphics projects while tracking the success of the graphics perform the best.

Main Responsibilities:

- Design, produce, and manage interactive online content, including email templates, social media, and promotional materials.
- Prepare concepts for each project and presenting the design ideas to all the relevant stakeholders.
- Plan, film, and edit videos that could be used for a variety of projects such as movies, advertisements, or television spots.
- Collaborate with the digital sales and communication teams to ensure that all designs align with the brand image, and ensuring consistency in designs and content across all company platforms.
- Transform wireframes, flow diagrams, storyboards, site maps, and prototypes into intuitive high-quality user interfaces.
- Review product positioning and online marketing content to identify room for improvement.
- Work with the ICT and Innovation departments, internal and external designers to oversee the smooth implementation of digital marketing experiences for the digital user.
- Provide advice and guidance on the aesthetic for campaigns, projects, and promotional events.
- Branding of various elements in the market not limited to digital advertising.
- Responsible for all photographic direction for digital execution.

Knowledge and Skills:

- Creative and innovative mind with an artistic flair.
- Core knowledge about marketing-related subjects such as advertising, consumer behavior, digital marketing strategy, and branding.
- Solid knowledge of design software programs, such as Adobe Creative Suite, Sketch and InVision.
- Creative Executor
- Photography and Videography
- Team Player
- Works well under pressure

Qualifications and Experience:

- Bachelor's degree preferably in Digital Marketing, Arts Advertising, Multimedia Design, Graphic Design, or relevant field.
- A minimum of 3 years' experience with proven track record in a professional digital design role.
- A portfolio of previous digital design work to showcase experience and creativity.

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NMB Bank Plc does not charge any fee in connection with the application or recruitment process. Should you receive

Job opening date : 06-Dec-2023

Job closing date : 20-Dec-2023

Legal Counsel; Retail Business (2 Position(s))

Job Location :

Head Office

Job Purpose:

Responsible in preparation of security documentations and other lending related contracts under the retail business.

Main Responsibilities:

Drafting, preparation and review of security documents and other lending related contracts for retail clients.

Follow up on registration of security documents.

Provide legal opinion to the respective business units, branches and other Committees within the bank when required.

Check and acknowledge receipt of security documents submitted to Legal for safe custody.

Follow up with respective departments/branches on issues that are pending including return of security documents.

Train branch officials on different lending procedures, documentation, and registration procedures.

Support all NMB branches in all legal Retail lending issues (more than 230 branches).

Respond to security documents status queries from branches and other departments.

Assist with the discharge of security documents and transfers under power of sale.

Prepare reports as directed by the supervisor.

Support the Litigation Unit as requested by the Head of Legal.

Knowledge and Skills:

Understanding of Legal, Compliance and experience in drafting of legal documents.

Must have sufficient knowledge of all legal regulations in Tanzania.

Drafting and Review Skills

Commercial law background and Document management

Adaptability, Communication skills, Continuous Learning, Customer Focus, Planning and Organizational skills.

Ability of working under pressure and meeting tight deadlines.

A quick learner who can work under minimum supervision.

Must display flexibility in day-to-day work.

Qualifications and Experience:

Minimum of a bachelor's degree in law (LLB)

Must be a registered Advocate.

Minimum of 3 years working experience in a legal environment.

Experience in drafting of legal documents.

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