



Kigamboni Municipal Councils

- Career

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- Posted 5 hours ago

Management and Development for Health (MDH) is a non-profit, non-governmental organization whose primary aim is to contribute to address public health priorities of the people of Tanzania and the world at large. These priorities include: communicable diseases such as HIV/AIDS, Tuberculosis and Malaria; Reproductive, Maternal, New-born and Child health (RMNCH); Nutrition; Non-Communicable Diseases of public health significance; as well as Health System Strengthening. MDH strongly believes in and works in partnership with various local and global institutions, Ministry of Health, Community Development, Gender, Elderly and Children (MOHCDGEC); President's Office Regional Authorities and Local Government (PORALG); donor agencies; academic and non-academic institutions; implementing partners; civil society, community-based and faith-based organizations and others.

In Dar es Salaam, MDH supports the Government of Tanzania through the Municipal councils of Dar es Salaam City Council; Temeke, Kinondoni, Kigamboni and Ubungo Municipal Councils Together with Amana, Mwananyamala and Temeke Regional Referral Hospitals in implementation of the program on HIV/AIDS (PLWHA). In order to strengthen the care and treatment of PLWHA in Dar es salaam, MDH on behalf of the above-mentioned Municipal Councils and Regional Referral Hospitals seeks to employ the following staff;

Job Title: District Retention and Linkage Officers (1 Posts)

Location: Kigamboni Municipal Councils

Reports to: City/District AIDS Control Coordinators

Duties and Responsibilities:

1. Supporting day to day implementation of effective tracking and retention services to ensure 95% of on ART clients adhere to ART and clinic schedule.
2. Providing TA to clinical trackers and reduce 70% of the quarterly net loss and document best practices
3. Fostering strong collaboration with community implementing partners and facilitate 95% of linkage to care for newly identified clients at community and facility setting
4. Providing technical support to health care providers on ART adherence counselling and enhanced adherence counselling for PLHIV with High VL

5. Supporting peer navigator/ CBHS plus to link all PLHIV diagnosed at community setting to care and foster proper documentation
6. Mentoring and provide TA to health providers to ensure successful referral and re engaged into care
7. Providing TA to health care providers on management of STIs/RTIs, GBV and Cervical cancer including availability of guideline, protocols and reporting tools; contract tracing and referral mechanism; availability and use of IEC material
8. Supporting provision of PHDP services designed to help PLHIV to live positively eg condom use, FP, prevention of transmission, sexual reproductive health and rights, adherence to ARV
9. Supporting health provider on early identification of missed appointment
10. Ensuring tracking of CTC/PMTCT/ TBHIV clients is done properly at the facilities:
 - iFollowing up to ensure 95% of tracked missing clients who have promised to come have returned to care timely.
 - iiTracking and return 70% of unknown and LTFU clients monthly
 - iiiImproving retention rate of clients on care.
 - ivEnsuring the facility has and use National follow up tools i.e.; Appointment & Tracking Register/data base, promise to come diary (current year diary), CTC2 card, Phone with tracking airtime, Map que form, CTC tracking form and monthly tracking report form.
 - vTracking mentor should ensure HCP have enough knowledge on category of patients to be tracked i.e.; Pre –ART, abnormal/unusual or Non-Analyzable Lab result, poor Adherence and Very sick clients.
 - viMentoring trackers/ peers/ CBHS providers to document well tracking tools i.e.; promise to come diary, Tracking Register, and CTC tracking form.
 - viiMentoring trackers/ peers/ CBHS providers on the use of National Appointment Register to help clinic staffs to easily identify MISSAPP/LTF hence timely tracking.
 - viiiCompiling monthly/quarterly tracking reports of the whole district and send them to CHMT and MDH central office as required.
 - ixCoordinating and facilitate monthly meeting for sharing challenges and strategies for improvement of tracking activities.
11. Supporting sites to understand target, align their strategies and activities towards them and meet their set performance targets.
12. Working with trackers and data officers to ensure timely update of tracking outcome.
13. Working with CHMT to ensure quality monthly reports for tracking and retention in care.
14. Performing any other duties as will be assigned by the supervisor.

Requirements: Education, Work experience and Skills:

1. At least a Degree in Medicine or Advanced Diploma in Medicine, Clinical or Nursing Officer with three years relevant work experience.
2. Two or more years of experience working in HIV/AIDS care and treatment programs.
3. At least 2-3 years' experience in tracking and follow-up activities.
4. Ability to write report and prepare planning.
5. Ability to conduct evaluation and surveys.

6. Experience working with CHMT will be an added advantage.
7. Ability to maintain confidentiality in all aspects.
8. Ability to work both individually and as part of a team with minimal supervision.
9. Ability to communicate fluently in both English and Kiswahili.

Interested candidates for any of the above position should visit MDH Recruitment Portal and submit your application before 29th December 2023

Pharmaceutical Technician (3 Posts)

• Career

- Dar es Salaam City Council, and Kinondoni Municipal Councils

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Job Title: Pharmaceutical Technician (3 Posts)

Location: Dar es Salaam City Council, and Kinondoni Municipal Councils

Reports to: Facility In-charge

Duties and Responsibilities:

1. Ensuring that the storage and dispensing area is clean, safe and conforms to laws governing pharmacy and
2. Projecting consumption estimates for each drug item on monthly
3. Ordering drugs from main store of your respective district store according to anticipated Monthly requirements by filling authorized tools i.e. ordering and requisition
4. Receiving deliveries and counterchecks and sign off all drug
5. Keeping records of all receipts and issues. Maintain bin card for each item and keep a running balance
6. Storing, distributing and controlling the stock and ensures uninterrupted supply of drugs at all times by ensuring Max-Min stock level of 2/1 Month at all
7. Redistributing the nearly expiring drugs to sites that can consume them before the expiring
8. Controlling and separate immediately the damaged and expired drugs from the shelves/cupboard and keeps all set aside for
9. Monitoring prescriptions from dully authorized prescribers for appropriateness and discrepancies.
10. Dispensing/refilling all
11. Providing medication adherence counselling to
12. Maintain records of all drugs issued to patients to dispensing register, paper based and or

13. Preparing and submit Monthly drugs consumption report which includes stock level and number of patients on ARVs per regimen to district Supply Chain Officer before 5th of the next
14. Providing drugs information to patients including other member of the clinical staff
15. Maintaining confidentiality and keeps patient information and records secure
16. Performing any other duties as may be assigned by the site

Requirements: Education, Work experience and Skills:

1. At least a Diploma in Pharmacy from a recognized
2. Certificate of registration from Pharmacy
3. A minimum of three (3) years in the field of
4. Excellent command of Swahili and English languages, in written and oral communication.
5. Experience in basic computer applications such as MS Word, Excel, Power point and
6. Ability to work under pressure and stringent

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Data Officer (19 Posts)

- Career

- Amana RRH, Temeke RRH, Kigamboni, Temeke and Ubungo Municipal Councils

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Job Title: Data Officer (19 Posts)

Location: Amana RRH, Temeke RRH, Kigamboni, Temeke and Ubungo Municipal Councils

Reports to: Facility In-charge

Duties and Responsibilities:

1. Entering quickly and accurately clinical, laboratory, tracking or other forms into database under the monitoring of District Data Coordinator, Data Supervisor and reporting to the Site
2. Producing, reviewing and sharing as per agreed schedule weekly, monthly and quarterly reports for various program areas such as HTS, index testing, enhanced PITC, PMTCT and TB/HIV.

3. Routinely analyzing and producing lists of patients for follow up such as missing appointment, LTFU, Viral Load,
4. Facilitating simple data analysis and interpretation at the facility level to encourage data use for planning and decision making at the facility
5. Communicating both verbally and in writing with supervisors regarding forms with problems.
6. Monitoring various databases at the facility and communicate both verbally and in writing with supervisors regarding database
7. Reconciling differences between different databases by running queries, reviewing appropriate form and correcting all
8. Locating and review archived or filed forms if
9. Attending data staff meetings at the specified
10. Communicating both verbally and in writing suggestions for improvements to data entry or data flow to
11. Performing other data tasks as assigned by the

Requirements: Education, Work experience and Skills:

1. At least a Diploma in Computer Science, Health Informatics, Statistics or Information and Communication Technology (ICT) or related
2. A minimum of two (2) years' experience working as a data entry officer in the HIV/AIDS program
3. Analytical and problem-solving skills, multi-tasking and organizational
4. Ability to communicate fluently in both English and
5. Ability to work both individually and as part of a team with minimal
6. Ability to maintains confidentiality in all

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HIV Tester (25 Posts)

- Career

- [Temeke, Mwananyamala RRHs, Dar es Salaam City Council, Kinondoni, Temeke RRH and Ubungo Municipal Councils](#)

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Job Title: HIV Tester (25 Posts)

Location: Temeke, Mwananyamala RRHs, Dar es Salaam City Council, Kinondoni, Temeke RRH and Ubungo Municipal Councils

Reports to: Facility In-charge

Job Summary:

The HIV Tester supports the facility In-charge to ensure efficient implementation and reporting of HIV testing services and ART linkage at the facility. She/He is responsible for the facility implementation and reporting of all HTS initiatives in her/his respective facility under the guidance of the facility PITC focal person and in collaboration with facility in-charge, CTC in charge and other relevant health facility staff.

Duties and Responsibilities:

1. Creating awareness and education on the existence of HIV Testing Services (HTS) i.e. educating clients on all aspects of HIV diseases and treatment management as well as basic health lifestyles.
2. Serving as liaison between clinicians/clinics, individuals screened and care
3. Providing counseling and testing while maintaining confidentiality and patient rights, provide psychosocial support and assist with referral and
4. Assessing and document all referrals, make follow-up and report on referral outcomes.
5. Monitor the quality (QA/QC) of test kits by control materials/samples from laboratory
6. Ensuring safe storage of HTS related items and to request/prepare all the necessary consumables for HTS
7. Compiling and submit HTS reports on weekly, monthly and quarterly to HTS coordinators.
8. Keeping accurate HTS and referral/linkage records (logbooks, registers, reports).
9. Work with team member to monitor quality improvement plans with regards to the established performance targets/indicators.
10. Ensuring HIV testing is performed according to the National HIV Testing
11. Participating fully in National EQA program for HIV rapid
12. Performing any other duties that may be required by the clinical

Requirements: Education, Work experience and Skills:

1. At least a Diploma in Medicine, Nursing or other related health
2. Must have a valid license of practice (Certificate for HIV testing is an added advantage).
3. At least three (3) years' experience in HIV/AIDS care and treatment services
4. Ability to maintains confidentiality in all aspects
5. Ability to work both individually and as part of a team with minimal
6. Ability to communicate fluently in both English and

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Medical Officer (1 Posts)

- **Career**

- [Dar es Salaam, Mwananyamala RRH](#)

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Job Title: Medical Officer (1 Posts)

Location: Mwananyamala RRH,

Reports to: Facility In-charge

Job Summary:

The Medical Officer will be responsible to ensure delivery of quality HIV/AIDS care and treatment services to clients by providing technical support to health facility teams. He/she supports the CTC In-charge to ensure efficient implementation of care and treatment of PLHIV at the respective facility under the guidance of the facility in-charge, CTC in charge and other relevant health facility staff.

Duties and Responsibilities:

1. Provide clinical care to HIV/AIDS patients attending the clinic in line with standard care and treatment
2. Assessing and diagnosing clinical patient problems, order appropriate diagnostic tests and prescribe medication for
3. Providing consultation to HIV-positive patients on the wards as
4. Coordinate appropriate referral and management of complex patients through liaison with senior care
5. Maintaining accurate medical records and other data collection as required for Monitoring and evaluation within the
6. Contribute to performance monitoring initiatives and routine data use activities at the
7. Support the team to identify, implement and document continuous quality improvement activities along client care and treatment
8. Support the Site Manager in follow up of clients to improve linkage, retention and viral suppression rates among clients in HIV
9. Participating in Clinic team meetings and assisting the site manager with strategic planning for the
10. Providing on job mentorship to clinic staff to be able to offer quality TB/HIV, general patient care and referral for specialized care
11. Participating in weekly Continuing Medical Education sessions
12. Contribute to Research efforts as will be appropriate
13. Any other duties as may reasonably be assigned from time to

Requirements: Education, Work experience and Skills:

1. At least a Bachelor Degree in Medicine with current registration from the Medical Council of
2. At least three (3) years' experience in HIV/AIDS care and treatment
3. Additional training in HIV/AIDS care and opportunistic infections is added advantage
4. Experience and up-to-date technical knowledge of HIV/AIDS clinical care and ART
5. Understands client confidentiality and exhibits high level of ethical conduct
6. Good communication, organization and management skills

7. Excellent command of Swahili and English languages, in written and oral communication.
8. Has basic computer literacy including word processing, excel, internet and power point.
9. Ability to work both individually and as part of a team with minimal
10. Ability to work under pressure and stringent

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To Apply, [**CLICK HERE**](#)