



Cost Controller

Johari Rotana, Tanzania.

Ref: JB4886918

Job Description

We are currently looking for dynamic, and self-motivated financial professionals who want to move their careers forward. As a Cost Controller you are responsible maintaining a system of internal controls primarily in areas of Food & Beverage production & consumption. You are also responsible for advising management on profitability, risk and optimum use of Hotel resources.

- Develop and maintain a system of internal controls (financial and otherwise) for managing the Food & Beverage resources, Operating Equipment and Fixed Assets in accordance with corporate guidelines that function in an orderly and efficient manner, ensures adherence to Hotel policies, safe-guards' resources and secure as far as possible the completeness and accuracy of records
- Manage closing of books and preparation of Cost Control Reports as per Hotel Standards
- Analyse & interpret financial reports, identify trends and make recommendations where necessary
- Develop and maintain FBM & Micros database adequately. Supervise the input and handling of financial/reference data for these Systems
- Supervise the Cost Control team and ensure that they are adequately trained, and performance is up to the standards
- Review and evaluate efficiency of Food & Beverage Kitchens by developing a system of standard costing for menu items and buffets, standard yields and other means necessary
- Audit Outlet Beverages stock consumption for misuse or deviations from standard costs
- Organise bi-annual Operating Equipment inventory in coordination with relevant departments

- Develop and maintain manual and computer filing system and ensure that the files are properly named, catalogued and access is available for authorised persons only
- Ensure that the workspace is organised, safe and clean
- Operate in a safe and environmentally friendly way to protect guests' and employees' health and safety, as well as protect and conserve the environment
- Comply with the hotel environmental, health and safety policies and procedures

Skills

The ideal candidate will be customer driven and an extremely proactive and 'switched on' personality with an outgoing, charismatic and approachable character. You will work well under pressure in a fast-paced environment and be a great team player, who thrives in working with a multi-cultural team and guests alike, while possessing following additional competencies:

- Understanding the Job.
- Taking Responsibility.
- Recognizing Differences.
- Customer Focus.
- Adaptability.
- Teamwork

To Apply, [**CLICK HERE**](#)