



We're Hiring

Keda (T) Ceramics Co Ltd wishes to recruit qualified candidates to fill the following open positions.

Position: (Purchasing Manager)

Working Location: Chalinze Pwani.

Key Activities.

- Responsible for business negotiations and contract signing;
- Ensure the effective execution and implementation of supply contracts
- Ensure procurement quality and meet product requirements
- Manage suppliers: Responsible for the work related to the full life cycle management of suppliers in general categories: including supplier admission and exit, supplier classification, supplier information management and daily management, supplier performance management, etc.
- Manage procurement execution: guide and support the procurement specialist in the execution of purchase orders, including the sending of purchase orders, supplier delivery and payment related matters, supervise the delivery situation, analyze and handle abnormal situations, and ensure the timely supply of materials
- Process optimization and risk control: Based on the actual situation of the procurement business, make reasonable suggestions for modifications to the procurement business process
- Market analysis and intelligence collection: Monitor and collect information based on the relevant domestic and overseas supply market environment, product prices, technology trends, supply and demand conditions, and supplier trends based on the category you are responsible for; promptly output the collected supply market information to the supply market intelligence specialist

Qualifications and Skill

- Bachelor Degree in Procurement, Business Management or Other related fields
- Proven and strong 4 to 6 to above work experience in the related fields
- Deep understanding the market
- Sense of achievements to procurements projects
- Complex problem-solving skills.
- Flexible to learn and adoptability
- Team player and team management
- Good communication skills.

Application mode

How to apply: Send your CV via recruitment@twyfordtile.com

Clearly indicate the position applied on email as subject

Note: Only Short-listed candidates will be contacted.

Deadline: **15th November, 2023**