



## Internship opportunity with Southern Tanzania Elephant Program (STEP)

Southern Tanzania Elephant Program, a conservation NGO with head offices in Iringa, Tanzania is hereby advertising an internship opportunity with its Human-Elephant Coexistence team.

Position:	Department:	Location:
Intern	Human-Elephant Coexistence	Mang'ula, Kilombero

### Duties

- Support the excellent execution of human-elephant coexistence projects and Village Savings and Loans Associations including:
  - Supporting HEC Officers with weekly meetings to assess the status of beehive fences and beehive huts and to discuss actions with beekeeping groups, assisting with organizing beekeeping training and capacity building for farmers' groups
  - Supporting HEC Officers with the formation of new VSLA groups, and provide ongoing support to existing VSLAs including conducting weekly monitoring visits to VSLAs to track group progress, ensure they are applying the technologies/practices and provide technical assistance as needed.
  - Supporting VSLA groups with the implementation of the CHOMOKA app
  - Assisting with VSLA kits procurement
- Support the excellent execution of education and awareness-raising activities:
  - Assisting HEC Officers in development and dissemination of educational and awareness-raising materials about human-elephant coexistence including providing information at primary and secondary schools, student led awareness events, secondary school football tournaments and village football tournaments, school visits to National Parks. This information will be in various forms such as fliers, speaking to focus groups or individuals, HEC booklets. Coordinating materials for school noticeboards.
  - Assisting with planning and logistics for trainings and workshops
  - Supporting HEC Officers with visits to Udzungwa Mountains National Park (UMNP), Mikumi National Park and beehive fences including recording attendance sheets, taking photos, and requesting budgets for field trips.
- Entry of project monitoring data
- Assist with the preparation of budget requests for project activities
- Assist with project reporting and communications
- Assist with printing and photocopying and other administrative tasks

### Requirements

#### **Knowledge/Skills**

- Degree/Diploma in Wildlife Management or Community Development
- Driver's license and experience driving a motorcycle
- Experience working with Village Savings and Loans Associations is an added advantage

**Behaviours**

- Comfortable working in remote field locations
- Hard-working with capacity to work independently
- Honesty and integrity
- Excellent communicator
- Team player, enjoys working collaboratively towards achieving a team goal
- Excellent attention to detail
- Enjoys problem solving

**Internship Terms**

- The internship will be based in Mang'ula, Kilombero
- The internship will be for an initial 6 months, with possibility for extension based on the intern's performance and organizational needs.
- The office will provide a monthly stipend to support the intern to cover his/her basic needs.
- The intern will be supervised by STEP's HEC Manager.

**Mode of Application**

- Applications (CV, application letter, and copies of academic certificates) to be sent to [applications@stzelephants.or.tz](mailto:applications@stzelephants.or.tz) copying [kimberly.lim@stzelephants.or.tz](mailto:kimberly.lim@stzelephants.or.tz).
- The deadline for application is 23rd October 2023.