

EMPLOYMENT OPPORTUNITY

Internship

The Common Market is the second regional Integration milestone of the East African Community (EAC), which has been in force since 2010, in line with the provisions of the EAC Treaty. It follows the Customs Union, which became fully-fledged in January 2010. Even with market access commitments in professional service markets, lack of recognition of foreign qualifications and experience acts as a core impediment to trade in professional services, hindering the free movement of professionals across borders either in their capacity as individuals or as professional firms. The signed Engineers' Mutual Recognition Agreements (MRAs) by the EAC Partner States are one step closer to alleviating the challenge mentioned above. The signed MRAs cover the regulated professionals which include Accountants, Architects, Engineers, and Veterinarians. German Federal Ministry for Economic Cooperation and Development (BMZ) through Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) Tanzania signed an agreement with the EAC Secretariat to implement a pilot project called "Digitalisation of East African Trade and Integration (DIGEAT)". The project's main objective is to simplify cross-border access to the labour markets in the EAC partner states starting with engineers. More details on the project can be found on [Digitalisation for East African Trade and Integration \(DIGEAT\) \(GIZ\) \(eacgermany.org\)](https://www.giz.de/en/our-work/development-cooperation/digeat).

DIGEAT is looking for a young self-motivated intern from EAC Partner States to support the project to monitor and evaluate the project as well as execute administrative processes necessary for the project to run.

Duty station: Arusha

Job location: Internship

Responsibilities

- Development of M+E tool for DIGEAT
- Data collection tools & analysis
- Research and consolidation of EAC legal frameworks
- Research and consolidation of member states' frameworks

Tasks

Coordination and Knowledge Management

- Support the head of the project on daily admin processes and project-related issues.
- Preparation of meetings, workshops, and conference minutes/reports.
- Review of document drafts and formatting of documents to GIZ standards and corporate identity.
- Regularly update events and conferences happening in the EAC region and at the continental level.
- Logistical planning of project-related workshops/events/conferences in coordination with GIZ internal units.

Other knowledge, additional competencies

- Excellent communication skills in English and ability to interact effectively with team members, focal points in the project region and external stakeholders.
- Ability to work independently with limited day-to-day supervision, but with a strong commitment to achieving goals and meeting deadlines and ability to pay close attention to details.

Required qualifications, competences, and experience.

- Bachelor's or master's degree in social or political Sciences, Economics, Labour Law, Trade and Policy, Regional Integration or another related area.
- Practical experiences in the field of monitoring and evaluation will be added an advantage.

Other knowledge, additional competences

- Finely tuned organisational skills and ability to work on one's own initiative at the conceptual level.
- Very good working knowledge of ITC technologies (related software, phone, email, the internet) and computer applications (e.g., MS Office).
- Practical experiences in the field of monitoring and evaluation will be added an advantage.

- Graduated between 1st June and 8th September 2023.
- Currently enrolled in a master's program with a flexible class schedule that can allow you to work 8 hours per day and 5 days per week.
- Good intercultural skills, experience working in an international context, excellent communication and cooperation skills and strategic thinking are among your strengths.
- Previous working experience with Government institutions / Development Partners would be a plus.

Applications:

Interested candidates should send their letter of application together with the CV and copies of academic certificates by email to hr.giz-tanzania@giz.de

Please use the subject line “**Internship- DIGEAT- Arusha**”. Closing date for submission: **22.09.2023**.

Only shortlisted candidates will be contacted.

GIZ Tanzania is an equal opportunities employer and encourages applications from all qualified and eligible candidates regardless of their gender, origin, religion/belief, disability, or any other minority group.