



talantah

PRE-SCHOOL HEAD TEACHER VACANCY

14th July 2023

Description

It takes a village to raise a child, as the saying goes. At TALANTAH International Schools, Our Pre-School Head Teacher coordinates “the village” as he/she oversees social, academic and emotional development of our early years students. This career is all about inspiring children’s love for learning.

The Pre-School Head Teacher will lead, mentor, and support a high-performing, multicultural and multidisciplinary team to coordinate the design, implementation, monitoring, evaluation and reporting of early learning projects and programmes to ensure that high-quality results are delivered on time, on target and on budget. As a member of the Management team, the Pre-School Head Teacher will work closely with the Managing Director and TALANTAH International to ensure alignment of early childhood programmes with the overall mandate, values, and standards of TALANTAH International and its partners.

Key Duties and Responsibilities

Supervise and direct teaching staff

Develop educational programs

Oversee daily activities of their centre

Train new teachers and hire new academic staff

Assists teaching staff in solving conflicts between children

Ensures the centre’s facilities are maintained and clean

Ensures the centre meets the state regulations and guidelines

Ensuring the program meets the children’s social, emotional, educational and health needs.

Requirements

- Qualifications include a bachelor's degree in child development or education and prior proven experience of at least 2 years in the relevant field.
- Knowledge and commitment to child and community safeguarding issues and proven experience in operationalising relevant policies and procedures.
- Excellent in communication, presentation, interpersonal skills and teamwork spirit, with a positive/growth mindset.
- Experience in managing culturally diverse teams and demonstrating non-discriminatory behaviours.
- Ability to operate with discretion and always maintain the confidentiality of information.
- Strong communication skills, written and oral, and fluency In English.
- Strong leadership skills with diverse competencies in an organisation, multi-tasking, critical thinking
- Strong ICT skills and experience operating with Microsoft and emerging new software.
- Committed to acting ethically and upholding safeguarding standards towards all staff, volunteers, and beneficiaries of the organisation.

Skills and Competencies

Core competencies

- Programme Management
- Leadership and Teamwork
- Design thinking, Creativity, and Innovation
- Influence and Negotiation
- Attentive to details
- Service oriented



- Good at planning and organising
- Empathetic and sociable
- Highly diplomatic
- Skilled in identifying problems and brainstorming potential solutions
- Excellent at written and oral communication, and presentation
- Comfortable working independently and collaboratively
- Passionate about connecting with teachers and students
- Qualified with a degree in early childhood education or educational leadership

If you meet these requirements, and you also have a genuine interest in improving children's lives, we'd like to hear from you. Applications close August 16th 2023 5pm EAT.

For any inquiries:

Contact Our School Administration **+255765294679** During Working hours 8am-5pm.
Email: internationalresources.talantah@gmail.com.

TALANTAH INTERNATIONAL

Early Learning & Fun Centre

Mbezi Beach Near Shoppers Plaza
Dar es Salaam, Tanzania