



# RIGHT TO PLAY

**TERMS OF REFERENCE FOR - DATA COLLECTION  
WORK**

**LOCATION: TARIME and SERENGETI, MARA REGION**

**Baseline Study & Gender Context Analysis -  
Save Her Seat Project in Mara region.**

**18<sup>th</sup> July 2023**

**Position:** Data collector (10 positions)  
**Type of Contract:** Fixed assignment (Temporary)  
**Line Management:** Monitoring, Evaluation, and Learning,  
Tanzania.

## **1. BACKGROUND.**

Right To Play is a global organization that protects, educates, and empowers children to rise above adversity through the power of play. We help millions of children each year stay in school and out of work, prevent life-threatening diseases, and stay safe from exploitation and abuse. We are the leading global development organization that uses play to transform the lives of children and youth impacted by poverty, war, disease, and inequality.

Established in 2000, Right To Play reaches children through experiential programming in 15 countries in Africa, Asia, the Middle East, and North America. These programs are supported by our headquarters in Toronto, Canada; London, UK, and seven national offices across Europe and North America.

Right To Play is seeking to engage a data collector to provide holistic data collection services for the Baseline Study & Gender Context Analysis of the Save Her Seat Project in the Mara region. The Save Her Seat project is a 3-years project (April 2023 – April 2026) funded by the Foreign, Commonwealth, and Development Office (FCDO) and the Liverpool Football Club Foundation (LFCF). In the long term, Save Her Seat will contribute to increasing the promotion of gender equality and improved learning outcomes for girls in grades 5 – 7 through the provision of quality education in Tanzania. Within the next three years, the project aims to increase retention, attendance rates, and life skills among 4,800 girls in grades 5 - 7 (approx. 12 – 15 years old) in 40 primary schools in Tarime and Serengeti Districts.

## **2. JOB SUMMARY.**

The data collectors report directly to the Project Officer (PO) Mara Office and will be responsible for gathering information ensuring quality delivery and effectiveness. Data collectors will work in the field under the technical guidance and supervision of the Right To Play MEL personnel and Project staff.

## **3. PRIMARY RESPONSIBILITIES.**

- Conduct interviews and collect information through assigned methods.
- Complete survey assessment in a specific area
- Review assigned fields and prepare an effective routes and travels to a designated area to conduct interviews.
- Gather and accurately record responses on questionnaires provided by the participants.
- Ensure that questionnaires have been thoroughly checked and completed.
- Submit completed questionnaires and other equipment used in fieldwork to the supervisor and will, if required to do so, compile his/her findings in a format required by the program.
- As part of each assignment, participate in briefings; carry out data collection, data entry, and/or reporting.

## **4. REQUIREMENTS AND QUALIFICATION.**

- Secondary education and above
- In-depth understanding of the concept of gender norms, agency, gender relations, and structure.
- Experience in qualitative and quantitative data collection works.
- Knowledge of ethical considerations on research from marginalized and sensitive groups.

- Ability to deliver on time and work under pressure.
- Demonstrated experience in conducting surveys of a scale and complexity.
- Strong capacity and experience in planning and organizing surveys, KIIs, and FGDs logistics.
- Strong experience in digital data collection.
- Strong track record of quality data collection and report writing.
- Strong verbal and written communications skills in both English and Swahili languages.

## 5. HOW TO APPLY.

If you are interested in applying for this position, please send your resume and cover letter to: [TanzaniaHr@righttoplay.com](mailto:TanzaniaHr@righttoplay.com) and kindly include the title you are applying for, and your name in the subject line not later than **July 28<sup>th</sup>, 2023**.

While we thank all applicants for their interest, only those who will be selected for interviews will be contacted.

Right To Play provides equal employment opportunities to employees regardless of their gender, race, religion, age, disability, sexual orientation, or marital status. We offer a family-friendly environment, that supports diversity and ensures a healthy work-life balance.

We are a child-centred organization. Our recruitment and selection procedures reflect our commitment to the safety and protection of children in our programs. The successful candidates will be required to provide a satisfactory police record check as a condition of employment.