

**THE UNITED REPUBLIC OF TANZANIA**

**MINISTRY OF EDUCATION, SCIENCE AND  
TECHNOLOGY**



**UNIVERSITY OF DAR ES SALAAM**

**MKWAWA UNIVERSITY COLLEGE OF EDUCATION**

**Ref. No. BA.341/392/01/27**

**Dated: 6<sup>th</sup> June, 2023**

**EMPLOYMENT OPPORTUNITIES**

The Mkwawa University College of Education is a Constituent College of the University of Dar es Salaam in Iringa, Tanzania. The College was established in 2005 following the upgrading of the former Mkwawa High School in response to the growing demand for teachers in the country.

The Management of Mkwawa University College of Education {MUCE} invites job applications from suitably qualified Tanzanians to fill the following Academic posts on Permanent and Pensionable terms as mentioned below: -

**1.0 Tutorial Assistant - Electronics (1 post)**

**1.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

**1.2 Qualifications**

Must be a holder of one of the following; Bachelor of Science in Electronics, Bachelor of Science in Telecommunication, Bachelor of Science in Electronics and Electrical Engineering, Bachelor of Science with Education majoring in Physics, Bachelor of Science in Physics with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

**1.3 Remuneration:** Salary Scale PUTS 1.1

## **2.0 Tutorial Assistant – Information System and Network Security - (1 Post)**

### **2.1 Duties and Responsibilities;**

- i) Undergo an induction course in pedagogy for those who had none before;
- ii) Understudy senior members, including attending lectures and seminars, tutorials and practical training;
- iii) Conduct tutorials, seminars and practicals;
- iv) Assist in research, consultancy and other public services;
- v) This is a training post; the staff is required to undergo a Master's and Doctorate Degree training programme; and
- vi) Perform any other duties that may be assigned by the relevant authorities.

### **2.2 Qualifications**

Must be a holder of one of the following degree; Bachelor of Science in Computer Science, Bachelor of Science in Computer engineering, Bachelor of Science in Telecommunications, Bachelor of Science in Information System and Network Security, Bachelor of Science with Education or Bachelor of Science in Software engineering with a G.P.A of not less than 3.8 out of 5.0 from a recognized University.

### **2.3 Remuneration:** Salary Scale PUTS 1.1

## **3.0 Assistant Lecturer – Philosophy of Education (1 Post)**

### **3.1 Duties and Responsibilities;**

- i) To undergo an induction course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **3.2 Qualifications:**

Holder of a Master of Arts in Education with a minimum GPA of 4.0 at Master's level and Bachelor of Education in Arts or Bachelor of Education in Science with G.P.A of 3.8 at a Bachelor's degree from a reputable University.

### **3.3 Remuneration:** Salary Scale PUTS 2.1

## **4.0 Assistant Lecturer – Communication skills (1 Post)**

### **4.1 Duties and Responsibilities;**

- i) To undergo an induction, course in pedagogic skills for those who had none before;
- ii) To carry out lectures, conduct tutorials, seminars and practical's for Undergraduate programmes;
- iii) To prepare and present case studies;
- iv) To conduct and publish/disseminate research results;
- v) To recognize students having difficulties, intervene and provided help and support;
- vi) To participate in consultancies and community services under Supervision;
- vii) To undergo postgraduate training to PhD level; and
- viii) To perform any other duties that may be assigned by the relevant authorities.

### **4.2 Qualifications:**

Holder of Master's Degree of Arts in Communication skills, English, Language Studies, OR Linguistics with at least a GPA of 4.0 out of 5.0. In additional the candidate must have a minimum GPA of 3.8 out of 5.0 of the first degree in the same field and be assessed as potentially good academically. The applicant should have a consistency career progression in his/her relevant area of specialization from Bachelors to Master's degree.

### **4.3 Remuneration:** Salary Scale PUTS 2.1

## **MODE OF APPLICATION**

Interested candidates should apply in confidence, enclosing copies of academic certificates, transcripts/testimonials, and detailed CV with addresses of two referees. Applications should reach the undersigned within two weeks from the date of this advertisement.

### **Note:**

- i) Applicants employed in the Public Service must channel their application letters through their respective employers. Applicants who will not comply to such status will lead to automatic disqualification;
- ii) Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU);
- iii) The National Examination Council of Tanzania (NECTA) should verify certificates from foreign examination bodies for Ordinary or Advanced level education;
- iv) Presentation of forged certificates & other information will necessitate to legal action;
- v) Candidates with unclassified degrees should attach an official GPA count from the respective University;
- vi) Applicants who were once employed in the public service should state the organization they worked with and why they were terminated from the public service;
- vii) A signed application letter should be written in English and Addressed to the **Secretary, President's Office, Public Service Recruitment Secretariat, P.O. Box 2320, Utumishi Building at the University of Dodoma – Dr. Asha Rose Migiro Buildings – Dodoma;**
- viii) Deadline for application is 18<sup>th</sup> June, 2023;
- ix) Only shortlisted candidates will be informed on the date of interview and;
- x) Presentation of forged certificates and other information will necessitate to legal action.

**NOTE:** All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, click 'Recruitment Portal').